



Your No-Cost Conference Telephone Number:

712-432-3900

Conference Access Code:

216931 #

Instructions:

All participants will call the same dial-in number, and enter the same access code, followed by the # key. The conference will begin in Conversation Mode (all participants will be able to talk). Participant keys can be used by all callers on the conference call.

Entering Access Codes

Participants enter the access code provided to you (216931) followed by the # key.

Participant Keypad Options

Mute/Un-mute Your Line	*1
Raise Your Hand (when in Q&A mode only)	*5
Increase Conference Volume	*6
Decrease Conference Volume	*4
Increase Speaking Volume	*9
Decrease Speaking Volume	*7
Get Participant Count	*0
Exit Menu	*8
Exit Conference	#