



Finance Subcommittee Report Area 59, Panel 65 September 13, 2015

The Finance Subcommittee has met eight times since the beginning of Panel 65, including once since our last report:

- August 9, 2015
- September 13, 2015

Over the summer, we have continued to implement the Delegate's Recommendations for our subcommittee. I am pleased to report on the status of each of the 15 recommendations, with 8 completed, and 7 in process (more than half are now completed!). The highlighting below indicates a status change since June:

1. COMPLETE: We are all familiar with the *Finance Guidelines* and the literature in the 7th Tradition envelopes.
2. COMPLETE: We are all familiar with the budget and prudent reserve policies for Area 59.
3. IN PROCESS: We continue to explore ways in which we can assist districts in their 7th Tradition activities, by contacting DCMs, and presenting at district meetings and workshops.
4. COMPLETE: We assigned subcommittee members to districts in proximity to their home districts, to help cover the responsibility for bringing Finance displays and presentations.
5. COMPLETE: We have created four new Finance displays.
6. IN PROCESS: We continue to provide a Finance display at all Area events, including workshops, Share-A-Days, and other functions. All subcommittee members and the Treasurer each have their own displays.
7. IN PROCESS: We researched an adjustment to the Area's mileage expense rate and reported findings to the Area Committee at the June meeting. We had no recommendation to adjust the current rate, but may before the end of the panel.
8. **IN PROCESS FOR FY16**, COMPLETE FOR FY15: We proposed the FY15 budget, which passed in March, and are currently in the budget planning process for FY16, which we will propose in December.
9. **COMPLETE**: We updated the 7th Tradition envelopes and will distribute today. While we planned to distribute in June, GSO was unable to fill our order in time with the ICAA in July. Each DCM will receive 25 to bring back to their districts and GSRs, for a total of 1,200 distributed today.
10. COMPLETE: During the budget planning process, we obtained a list of Area properties and any equipment upgrades were included in the FY15 budget.
11. COMPLETE: We revised the small green Finance business card for Area 59.
12. IN PROCESS: We have met, and will continue to meet, in between Area Committee meetings, by conference call and in person, when possible.
13. **COMPLETE**: We selected a committee representative for the Area Day planning committee, who will be joining the lunchtime meetings at our next five meetings.
14. **IN PROCESS**: We plan to hold a special meeting by November 2015 (i.e. on October 18, 2015) for the purpose of conducting a subcommittee inventory and look forward to sharing our findings at the December 2015 Area meeting. We reviewed and agreed upon the inventory questions during our August 2015 conference call.

15. IN PROCESS: We have begun to formulate a list of Finance Subcommittee Recommendations for Panel 67 in order to keep a running tally of items and will submit these to the Delegate by November 1, 2016.

The subcommittee is always willing to send a member to district meetings, workshops, and Area events, to bring a display and pamphlets and give a talk on the 7th Tradition and Area finances. The following activities were reported by subcommittee members since our June report:

- DCM D27
 - 8/14/15-8/16/15: PENNSCYPAA, Essington, PA

Respectfully submitted by: Caroline N., Chair (D27)

Members: Wayne L., Secretary (D43); Jeff L. (D35); Ed Z. (D39); Bob E. (D46); Gene M. (D59)

Advisor: Steve S. (Area 59 Treasurer)