

Secretary's Report – EPGSA Panel 67 December 11, 2016

Welcome to the Panel 67 Area 59 Committee!

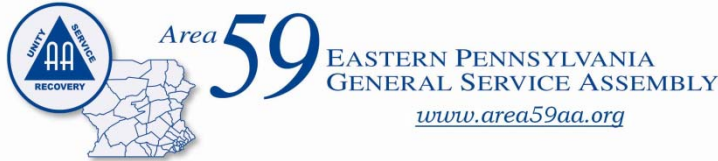
I look forward to working with all of you. Please feel free to contact me with any questions about any Area matters. I hope to be able to meet with you at Area events, District workshops and District meetings.

Area Secretary Folder:

1. Roll Call Procedure. This label can be used as a tool to help you during roll call to remember the order of roll call procedure. It also provides a brief explanation of Summaries and Actions.
2. Quarterly DCM Report. Please fill out the Quarterly DCM report to inform the area of (a) your district highlights from the past quarter as well as (b) any upcoming district events. Please note that you need to fill out this form in order to have your district's quarterly summary included in the minutes; information in District minutes will not automatically be used for this.
3. Area 59 Library Request Form. Please note that Area 59 has a library that contains many titles in CD and DVD format. Please utilize the Library Request Form to request to borrow items from the library. Most items in CD and DVD format are available in our Mobile Library at Area Meetings and select other events that your Area Secretary attends. Take this opportunity to check out a selection from our library and increase your knowledge of AA History, AA Traditions, and AA Service.

Area Secretary folder includes:

1. Area 59 Roster: This is a roster containing contact information for all members of Panel 67. Please review your information on the secretary's copy that is being passed around on the clipboard and note any changes. An updated roster will be emailed/mailed to you with the minutes of this meeting. **THE ROSTER IS CONFIDENTIAL AS IT CONTAINS FULL NAMES AND CONTACT INFORMATION.** It is intended only for service work. Please, do not distribute further.
2. Area 59 Minutes: Copies of Area Committee Meeting Minutes will be included in the future.
3. Calendar of Events: If you would like an event added to the Area 59 Calendar, please go to our Area web site and submit a Calendar Request Form which is available from the Service Resources link of our website, www.area59aa.org. Please DO NOT contact our area web servant directly. Please contact me if you need any help with this. I will inform the DCM of the District that I receive Calendar Requests for.



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District Minutes: Please send your district minutes to all of the Area Officers and the Area Archivist monthly either by email or US Postal Service. Please make sure the district's number, month, and year are somewhere on the minutes so that we can identify where they came from.

Area Library Update: The Area 59 Lending Library was expanded during recent years to include the following titles:

1. AA for the Alcoholic with Special Needs (CDs in English and Spanish)
2. Twelve Steps and Twelve Traditions (CDs in English <with Braille Labels> and Spanish)
3. Twelve Steps and Twelve Traditions (DVDs in American Sign Language)
4. Alcoholics Anonymous (DVD in American Sign Language)
5. Alcoholics Anonymous Comes of Age (CDs in English)
6. AA in Correctional Facilities (DVD in English/Spanish/French)
7. PSA Compilation Video 2014 (DVD in English/Spanish/French)
8. A New Freedom (Corrections DVD in English to replace Sure Beats Sitting in a Cell)
9. Doors PSA (DVD in English)
10. Numerous Grapevine CD's in Spanish.

You are encouraged to use these items for your workshops or other Fellowship events! Please also note that many of these videos can be found on www.aa.org.

Thank you for the opportunity to be of service!

Respectfully Submitted,

Steve S
Area 59, Panel 67 Secretary