



Area 59 EASTERN PENNSYLVANIA
GENERAL SERVICE ASSEMBLY
www.area59aa.org

**Secretary's Report
E. P. G. S. A. Panel 65
June 14, 2015**

Area Secretary Folder:

1. Roll Call Procedure. This label can be used as a tool to help you during roll call to remember the order of roll call procedure. It also provides a brief explanation of Summaries and Actions.
2. Quarterly DCM Report. Please fill out the Quarterly DCM report to inform the area of (a) your district highlights from the past quarter as well as (b) any upcoming district events. Please note that you need to fill out this form in order to have your district's quarterly summary included in the minutes; a summary will not be made from submitted district minutes.
3. Area 59 Library Request Form. Please note that Area 59 has a library that contains many titles in CD and DVD format. Please utilize the Library Request Form to request to borrow items from the library. Most items in CD and DVD format are available in our Mobile Library at Area Meetings and select other events that your Area Secretary attends. Take this opportunity to check out a selection from our library and increase your knowledge of AA History, AA Traditions, and AA Service.
4. Calendar Request Form. Form available online at our website: www.area59aa.org. Please note that having an event posted on our web calendar requires a completed request form submitted to the Area Secretary. Pay attention to the instructions at the top of the form. Incomplete forms may result in a returned form. We do not post new meeting announcements on our web calendar due to the practice of not maintaining meeting lists. Maintaining accurate meeting lists is better left to local entities and requires monitoring and we do not have the resources for it. Our web site has links to all the meeting search postings in Eastern PA and www.aa.org. New meeting announcements or changes to existing meeting information should be communicated to your local District and Inter-Group; as well as, a Change form through the Officer-At-Large for inclusion through the printed directories.

Area Library Update: The Area 59 Lending Library recently purchased the proceedings of the 2015 Northeast Regional Service Assembly. We have it in CD and flash drive formats.

Supplemental Activities:

1. Co-Chairperson for the 2015 Pennsylvania International Hospitality Suite.
 - a. Planning and “fund-raising” underway. Met with Area 60 (Western PA) & Area 59 Delegates, Past Delegate, Yvette, Curt C. Area 59 Officer-At-Large at NERF. Follow-up telephone conference with Brian (Co-Chairperson).
 - b. Reminder letters went to all General Service in PA. Room schedule prepared.
 - c. Buttons ordered & received; room set-up communicated to Hotel Coordinator.
 - d. The PA Hospitality Suite will be in the Magnolia Room at the Omni Hotel in downtown Atlanta.

Activity:

1. March 16th - Speaker: Hershey Mills Group, West Chester PA
2. April 12th – Participated in the Area 59 Pre-Conference Sharing Session, New Holland, PA. Prepared Group Conscience minutes for Delegate from the session.
3. May 17th – Hosted Area 59 Officer’s Pre-Area Meeting, Kennett Square, PA.
4. May 23rd – Speaker at the District 46 Sponsorship Workshop: Wellsboro, PA.
5. May 27th – Participated in the D32 & YPAA workshop on Service.
6. May 29th – Northeast Regional Forum, Albany, NY.

Thank you for the opportunity to be in service. Please let me know if there is any way I can be of assistance to you, your groups, or your district.

In Fellowship & Service,

Ken D.
Area 59 Panel 65 Secretary