



**PUBLIC INFORMATION Subcommittee Quarterly Report
Panel 67 – March 11, 2018**

PI Subcommittee Members

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| Charlie B. – DCM District 66 | Judy B. – DCM District 55 |
| David D. – PI Secretary, DCM District 42 | Jules C. – DCM District 51 |
| Jack C. – DCM District 31 | Mike L. – PI Chair, DCM District 39 |

Subcommittee Meetings: (D.R. #23)

- December 10, 2017 – prior to Q1 Area Meeting
- January 21, 2018 – prior to DCM Sharing Session
- Various digital communications (group email/text) for subcommittee business/voting purposes

Summary of Subcommittee Activities:

- Area 59 Online Contributions **(D.R. #15)**
 - Recommendation approved June 2017 – Live launch in October 2017
 - As of February 15, 2018, we have received 15 contributions totaling \$526.86
 - We encourage Finance to include Area 59 Online Contribution Guidelines in Finance Packet
- Area Technology (Sub)committee feasibility study transferred to Structure – PI appointed a member to liaison with Structure for ongoing collaboration **(D.R. #10 and #14)**
- Website Modernization Plan approved at the December 2017 Area Meeting **(D.R. #16 and #18)**
 - Webservant exploring/familiarizing with WordPress Dashboard and back-end functionality
 - Assigned two members to “bucket” current website content into the new three-door environment layout (“Need Help?”, “Are You a Professional?”, “Members”)
 - Potential website templates being reviewed for approval and purchase
- Initiated and planning a Combined Workshop with Archives Subcommittee **(D.R. #9)**
 - Purpose – to partner both subcommittees with A.A. members in remembering Area 59’s history while collaborating on how to better serve future generations
 - Date – Sunday, May 5th at the Hilton Garden Inn, Wilkes-Barre (10am – 4pm)
- Rolled out new subcommittee displays **(D.R. #6 thru #8)**
 - Enhancing presence by adding second pamphlet rack along with newly branded literature
- Received, reviewed, and posted all Area reports for last quarter to the Area website **(D.R. #19)**
- Ongoing minor website updates and rotation of outdated information **(D.R. #17)**
- Subcommittee was/will be represented at the following events **(ALL – D.R. #8)**:
 - January 21; District 37, DCM Sharing Session / Mini-DCR Planning Session
 - January 31; District 39; Community Outreach & Mentoring Program (Lackawanna County)
 - February 11; SEPIA/EPGSA Share-A-Day
 - February 17; District 63 Workshop: Service for All Generations
 - February 18; District 40, Bridging the Gap Program by Treatment/Corrections
 - March 11; District 57, Quarterly Area 59 Meeting
 - April 7; District 39 Workshop
 - April 8; Area 59 Pre-Conference Sharing Session
 - April 14; District 42, “Our Primary Purpose” Workshop
 - May 5; District 40, Archives/PI Combined Workshop