



## Secretary's Report – EPGSA Panel 67 March 11, 2018

### Area Secretary Information:

1. Roll Call Procedure. This label can be used as a tool to help you during roll call to remember the order of roll call procedure. It also provides a brief explanation of Summaries and Actions.
2. Quarterly DCM Report. Please fill out the Quarterly DCM report to inform the area of (a) your district highlights from the past quarter as well as (b) any upcoming district events. Please note that you need to fill out this form in order to have your district's quarterly summary included in the minutes; information in District minutes will not automatically be used for this. The report can be submitted online <http://area59aa.org/DCM%20Reports.htm>.
3. Area 59 Library Request Form. Please note that Area 59 has a library that contains many titles in CD and DVD format in both English and Spanish. Please utilize the Library Request Form to request to borrow items from the library. Most items in CD and DVD format are available in our Mobile Library at Area Meetings and select other events that your Area Secretary attends. Take this opportunity to check out a selection from our library and increase your knowledge of AA History, AA Traditions, and AA Service. Requests for library items may be submitted online: [http://area59aa.org/E-Library\\_Request\\_Form.htm](http://area59aa.org/E-Library_Request_Form.htm).
4. Area 59 Roster: This is a roster containing contact information for all members of Panel 67. Please review your information on the secretary's copy that is being passed around on the clipboard and note any changes. An updated roster will be emailed/mailed to you with the minutes of this meeting. **THE ROSTER IS CONFIDENTIAL AS IT CONTAINS FULL NAMES AND CONTACT INFORMATION.** It is intended only for service work. Please, do not distribute to anyone not on the list.
5. Area 59 Minutes: Copies of draft minutes from our December 10, 2017 meeting are included.
6. Calendar of Events: If you would like an event added to the Area 59 Calendar, please go to our Area web site and submit a Calendar Request Form which is available from the Events link of our website, [www.area59aa.org](http://www.area59aa.org). Please DO NOT contact our area web servant directly. Please contact me if you need any help with this. I will inform the DCM of the District that I receive Calendar Requests for. Events may be submitted online: <http://area59aa.org/Calendar%20Submission%20Form.htm>.

**District Minutes:** Please send your district minutes to all of the Area Officers and the Area Archivist monthly either by email or US Postal Service. Please make sure the district's number, along with the month and year of the meeting, are somewhere on the minutes so that we can identify where they came from. Please don't send as blind copies.

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**Liaison to YPAA (Young People in AA):** We are in the beginning stages of planning a Share-A-Day with the Young People's committees in October. I've been to a couple of service orientated workshops during this quarter put on by YPAA committees. I attended a YPAA Roundtable at NERAASA.

**Travel Log**

12/16/17	Philadelphia Grapevine Workshop	Philadelphia, PA
12/17/17	District 68 Workshop	Ambler, PA
12/30/17	District 26 Workshop	Philadelphia, PA
01/07/18	SEPIA Share-A-Day Planning Meeting	Philadelphia, PA
01/13/18	District 28 Workshop	Philadelphia, PA
01/13/18	Chester County Bid for PENNSCYPAA Spaghetti Dinner	Kennett Square, PA
01/14/18	Corrections Subcommittee Conference Call	Glenolden, PA
01/16/18	District 26 Meeting	Philadelphia, PA
01/21/18	DCM Sharing	Bethlehem, PA
01/28/18	Wilkes-Barre bid for PENNSCYPAA Workshop	Dallas, PA
02/03/18	District 44 and 56 Workshop	West Chester, PA
02/10/18	NJ Bid for EACYPAA Traditions Workshop	Atlantic City, NJ
02/11/18	SEPIA Share-A-Day	Philadelphia, PA
02/17/18	District 63 Workshop	Lancaster, PA
02/18/18	Corrections and Treatment / Accessibilities Workshop	Dallas, PA
02/22/18	Pre-Area Meeting	Cromwell, CT
02/23/18	Roberts Rules Study	Cromwell, CT
02/23/18	NERAASA	Cromwell, CT
03/01/18	78 <sup>th</sup> Anniversary of AA in Philadelphia	Philadelphia, PA
03/04/18	Share-A-Day Planning	Lancaster, PA
03/11/18	Area Meeting	Allentown, PA

Thank you for the opportunity to be of service!

Respectfully Submitted,

Steve S  
Area 59, Panel 67 Secretary