

**Area 59 Quarterly Area Meeting**  
**Panel 67**  
**December 11, 2016**  
**Bristol Borough Active Adult Center, Bristol, PA**

Ken D, Chairperson, Panel 67, opened the meeting with the Serenity Prayer.

**Acknowledged Guests** – Past Delegates from Area 59: Marty S, Nancy K, Shelia D, Lowell L, Hugh H, and Pat F.

**Traditions and Concepts** – Volunteers to make presentations on the Traditions at the March meeting are Tradition 1 – Sabrina L (D38), Tradition 2 – Mike L (D39), Tradition 3 – Rich W (D56).

**Roll Call** – Steve S, Secretary conducted the roll call. All six officers present and 39 Districts represented for a total of 45 out of 54 eligible voting Committee Members present at roll call. Roll Call tally sheet attached at end of Minutes.

**Procedural Motion** – The Delegate requested that the Chairperson call for unanimous consent to suspend normal rules: “To allow non-voting members who are Past Delegates to speak to the Committee for this meeting.” The motion was passed without objection.

**General Inspirational Comments Presented by Past Delegates:**

1. Marty S. (Panel 51), “Follow the group conscience and work with the Panel. Work as a Panel.”
2. Nancy K. (Panel 53), “The Area Officers work for the DCM’s. The DCM’s work for the GSR’s.”
3. Sheila D. (Panel 57), “My first Area meeting was in 1998. I was a neophyte and had much to learn. I asked for help and found the experience to be essential, exciting and humbling. Service enhances my sobriety.”
4. Lowell L.(Panel 59), “Build relationships. Do things by discussion and vote.”
5. Hugh H.(Panel 61), “What is needed for a Group Conscience is to be fully informed. Trying to get things done too quickly has been a problem in the past.”
6. Pat F. (Panel 65), “Don’t hesitate to let your voice be heard. Get a service sponsor.”

**Delegate Report – by Paul M.** Please make use of the Past Delegates. They have a lot of knowledge to pass on. Ask them questions and invite them to workshops. Thank everyone for the willingness to serve. Delegate and Area officers are available. Do not hesitate to reach out with any problems, requests or suggestions. Paul went over his report (copy posted to web site).

Paul asked that everyone carefully read the Delegate Recommendations to the DCM’s. He especially stressed the importance of the following:

- Become familiar with the AA Service Manual and our EPGSA Structure Manual.



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- Understand that your respective Districts are the priority. Decide what are the most important things to inform their Districts about.
- Hold GSR orientations. Talk to Past Delegates, Area Officers and other Districts that have held orientations. Help the GSR's understand their responsibilities. There's more to it than attending District meetings once a month. The GSR is the most important position in our service structure. They are the voice.
- Have a DCM buddy to stay in contact with and to take their paperwork to if they miss an Area meeting.

**Alternate Delegate Report – by Melanie McF.** Don't become overwhelmed by the amount of information. Melanie went over her report (copy posted to web site). The DCM Orientation will be held on Jan. 22<sup>th</sup> – see flyer handout for site and directions. It occurs on the same day and place as the Delegate's Conference Report and Mini-Assembly Planning. Melanie is the liaison to the Inter-Groups and coordination activity is underway. She highlighted the SEPIA/EPGSA Share-A-Day Planning meeting set for January 8<sup>th</sup>. The 29<sup>th</sup> Share-A-Day event will be February 19<sup>th</sup>. The theme will be Unity in Service SEPIA & EPGSA. She will also be the Liaison to the Young People in AA (YPAA) and our linguistic District (District 68).

**Chairperson's Report – by Ken D.** Ken went over his report (copy posted to web site). Please submit approved District minutes to the Area Officers and Archivist. We keep track of what's going on in Eastern PA by reading those reports. Area 59 follows the General Service Conference parliamentary procedure – modified Robert's Rules of Order. This is a method of orderly decision-making in groups and is followed loosely to ensure a full discussion of topics for consideration and the full voice of an informed conscience. He distributed the "Area Service Calendar" – see attachment and highlighted its format of meetings where attendance is expected or suggested or FYI. Districts hosting Area meetings should coordinate with the Chairperson.

**Secretary's Report – by Steve S.** See written report attached. Steve explained the procedure for submitting the quarterly reports for the Districts. It is preferred that these be submitted electronically prior to each Area meeting. Paper DCM Reports can be put in a basket the day of the Area meeting. These reports are in addition to the District minutes that we request each District to submit to the Area Officers and Archivist. The form can be found on our website:

<http://area59aa.org/DCM%20Reports.htm>

Area 59 has a lending library with various CD's and DVD's. These could be used for workshops and presentations to the Area. Some of these can also be found on AA's web site:

[http://www.aa.org/pages/en\\_US/videos-and-audios](http://www.aa.org/pages/en_US/videos-and-audios)



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The Roster is confidential. Please do not distribute to anyone who is not listed on the roster. A draft copy of the minutes for each Area meeting will be sent out before each meeting and they will be approved or amended at the next Area meeting. Please submit your events using the Calendar Request Form on our Area website:

<http://area59aa.org/E-Forms-Flyers/Calendar%20Form%20Panel%2065.pdf>

**Treasurer – by Curt C.** Please make checks payable to EPGSA. That is the name that our bank recognizes. Note that there is a new address to send Area contributions to:

Make checks payable to EPGSA  
Mail to: Area 59 Treasurer  
1444 Roundtop Road  
Middletown, PA 17057

Curt reviewed the latest checking and savings amounts and distributed the last P&L Statement. He noted that the Area is doing well financially. We bought new sound equipment and a new computer during the last Panel. We may need new microphones this year. See attached Treasurer's Reports.

**Officer-At-Large Report - by Caroline N.** Caroline reviewed Group Change Forms, which were included for each District. She explained that groups listed with a status of Unknown do not have a GSR or a Primary Contact Person. There are different ways to submit group or district updates. It should take about two weeks for a new GSR to get their kit. Please use the Group Number if possible. There is a 30-day waiting period for a new group. An explanation of the Group Status Codes is included in her report. The Officer-At-Large is the only person in the Area who has direct access to that information. It can be downloaded and sent to DCM's on request. Electronic change forms are on our website:

<http://area59aa.org/E-ServiceResources.htm>

**Subcommittee Meetings** – The Chair announced the names of the Chairs and members for each Subcommittee, along with the Area Officers who will act as their Advisors. The Committee recessed to give the new subcommittees time to meet and plan their next steps and elect Secretaries.

**Subcommittee Reports:**

**Archives:** Elected DCM 37 Alex W. to Secretary. Next meeting on 1/14/2017 at 9:00 AM at the Area storage facility in South Wales, PA.

**CPC (Cooperation with Professional Communities):** Elected DCM 29 Jon H. to Secretary. Next meeting on Jan 22<sup>nd</sup> at 8:30 AM in Bryn Mawr.

**Corrections:** Elected DCM 32 Carolyn R. to Secretary. Next meeting on Jan. 22<sup>nd</sup> at 8:30 AM in Bryn Mawr.

**Finance:** Elected DCM 35 Andy S. to Secretary. Next meeting on Jan 22<sup>nd</sup> at 8:30 AM in Bryn Mawr.

**Grapevine:** Elected DCM 21 Sheila L. to Secretary. Next meeting on Jan 22<sup>nd</sup> at 9:00 AM in Bryn Mawr.

**Public Information:** Elected DCM 42 David D. to Secretary. Next meeting on Mar 12<sup>th</sup> at 9:00 AM at Quarterly Meeting.

**Structure:** Elected DCM 40 Tom C. to Secretary. Next meeting on Jan 22<sup>nd</sup> at 12:00 PM in Bryn Mawr.

**Treatment/Accessibilities:** Elected DCM 27 Burnadette S. to Secretary. Next meeting on Jan 22<sup>nd</sup> at 8:00 AM in Bryn Mawr.

**Ad hoc Literature:** Elected ADCM 36 Alicia S. Secretary. Next meeting on Jan 22<sup>nd</sup> at 9:00 AM in Bryn Mawr.

**Summaries & Actions:**

D23 – Action: District is considering moving. What should they be aware of?

Replies from DCMs: 1. District 35 moved to a more central location during the last panel. It increased attendance.

D29 – Summary: District 29 will host the DCM Orientation on January 29. Setup will be from 8:00 am to 9:00 am. There is a large room and other smaller rooms.

D30 – Summary: Will hold a GSR Orientation on February 7 at 7:00 in St. James Episcopal Church in Downingtown.

D38 – Summary: Holding a Winter Social on December 27, at 6:00 pm, before the regular District meeting [www.district38-aa.org](http://www.district38-aa.org).

D39 – Summary: Filled Panel of District Officers (DCM, ADCM, Secretary, Treasurer)

D40 – Summary: Holding Christmas and New Year's Alcathons.

D45 – Summary: Will hold Sponsorship workshop December 17, from 9:30 am to 12:30 pm at St Paul Lutheran Church.

D59 – Summary: There will be an Alcathon at 6:00 pm December 31 to 9:00 am January 1 at the Shilo Church in Danville.

Will have a workshop in mid-February.

Made a presentation to 120 Bloomsburg University students on October 17

Action: A member fell at a church and is suing the Church's insurance company.

Replies from DCMs: 1. This happened to a group in District 45 and the meeting is not there anymore. 2. Chairperson noted that Area 59 has insurance coverage for its events. AA is not above the law.

D63 – Summary: Planning meeting for Share-A-Day between Lancaster Intergroup and Area 59 will be held on January 8, at 4:00 pm, in the 521 Club in Lancaster. They will select a secretary, a time for the event and dates for future planning meetings.

D65 – Summary: Some members are going to put on a play "Charlie the Newcomer". Our Delegate said that they can make announcements for the play only.

D67 – Summary: New Year's Eve Alcathon will be held from 2:00 pm to 2:00 AM. Information is on the Reading Berks web site.

**Chair Actions:** Ken D., Chairperson turned over the Chair position to our Delegate so that he could present four motions for how Area 59 would conduct business during the Panel. He brought the following motions:

1. "That the Area 59 Committee and all its subcommittees adopt and follow the parliamentary process followed by the General Service Conference to deliberate and reach our Area 59 group conscience. Seconded by DCM 27." The motion passed unanimously.
2. "That all major proposal (motions made to the Area Committee) and subcommittee recommendations be submitted in writing in time for the Pre-Area Officers' meeting so that final versions can be placed on the agenda ahead of the Quarterly Meetings." Seconded by DCM 31. The motion passed with one opposed. There was no minority opinion.
3. "That the Area Committee defines a quorum for conducting substantial business to be 27 of the 54 eligible voting members. Committee members must be present to vote at the time the vote is called for. Once the Chairperson recognizes that a quorum is not present during deliberations, s/he may suspend the process and schedule the business to a different time." The motion passed with one opposed. There was no minority opinion.
4. "That the Area 59 Committee respects the obligations of our landlord agreements: especially by smoking or "vaping" only in legal authorized areas away from public entrances and outside of all Area event venues." Seconded by DCM 27. The motion was amended to read "That the Area 59 Committee respects the obligations of our landlord agreements." The vote for the amendment was 27 for and 5 against. There was no minority opinion. The amended motion was voted on and passed unanimously.

**Delegate Actions:** The Chairperson called for the Delegate's Actions:

1. The Delegate's recommends that Hugh H, Past Delegate, serve as Convention Committee Chairperson for Panel 67 and he has accepted. Seconded by DCM 33. The motion passed unanimously.
2. The Delegate called for affirmation of his appointment to Area Archivist (a voluntary service position) for Panel 67 to be Donald H. Seconded by DCM 23. Motion passed unanimously.
3. The Delegate called for affirmation of the appointment of Kevin B as the Assistant Archivist for Panel 67 (also a voluntary service). Seconded by DCM 35. Motion passed unanimously.
4. The Delegate called for affirmation of the selection of Greg G to continue as the paid Web-servant for Panel 67. Seconded by DCM 66. Motion passed unanimously.

**General Delegate Recommendations:** The Chairperson explained that Items 1 through 18 were items that were presented at the initial meeting of the Area Committee due to the fact that we would not reconvene until March. There are items that must be settled before our next quarterly meeting in March. They are basically operational motions. Any recommendation could be revisited in the future.

The Committee could either vote on the recommendations one at a time or as a group. DCM 31 made a motion to vote on all of the recommendations as a group and DCM 63 seconded the motion. The motion passed with one opposed. There was minority opinion, but no one changed their vote.





Items 19 through 24 will be taken up at the March Quarterly meeting.

**Announcement of Upcoming Events:** DCM Orientation & DCR/Mini-Assembly Planning on Jan. 22<sup>nd</sup> in Bryn Mawr

NERAASA – Westborough, MA on Feb. 24 – 26.

Share-A-Day for SEPIA/EPGSA – Planning Meeting Jan. 8<sup>th</sup> and actual event on Feb. 15<sup>th</sup>

Next Area 59 (EPGSA) Business Meeting will be held on Sunday, March 12<sup>th</sup>

**Next Meeting:** Sunday, March 12<sup>th</sup> in District 23. See [www.area59aa.org](http://www.area59aa.org) for posting of details.

**Meeting adjourned at 4:15 PM by motion from DCM 27 and 2<sup>nd</sup> from DCM 66 and voice vote.**

**The Committee concluded with “I Am Responsible” declaration.**