



## **Structure Subcommittee Panel 71 Quarterly Report**

### **Third Quarter 2021**

#### **Committee Members:**

Jill E., District 26, Secretary

Jim M. District 29

Judy M. District 58

Mike A. District 66

Bart T. District 48, Chair

#### **Summary of Subcommittee Activities:**

- Meetings held via zoom, due to the pandemic, on 6/21/21, 7/19/21 and 8/16/21 with all members present. Committee members contacted each other via email, phone and text. We worked together throughout these months to ensure coverage of Area 59 events and other District requests.
- Committee's focus during this quarter has been on Delegate's recommendation regarding Past Delegate from another area. We voted unanimously to take no action on this matter after speaking with Debbie directly, all Area 59 past delegates, sending out our poll, getting some feedback at the District level from several Districts in Area 59, feedback from other Areas, and discussing amongst ourselves. The Structure Committee voted to have Bart include this action in the next Structure Committee Quarterly Report for September, 2021.
- Coverage for fall events was mutually agreed upon for August and September, events and requests. Mike A. will attend D64 workshop on 9/18, Judy M. will attend D36 workshop on 9/11, Bart Area 59 Meeting Set-Up on 9/11 & 9/12, Jim L. is covering PENNSCYPAA.
- Archives/Structure Discussion: Jill E. from the Structure Committee attended Archives subcommittee meeting to discuss potential changes to history portion of manual. Left it with Archives that they are going to meet further to determine what changes they suggest and then Jill will bring the suggestions to Structure. Jill E. will follow up with contact on Archives subcommittee prior to 9/12 meeting.
- EPGSA Workshop: Started to do some brainstorming for Structure Workshop. Everyone contributing great suggestions and ideas.

- Manual Printing: Printing of our manuals is moving along. English and Spanish Manuals approved and ordered. Looking to have them in time for September Area 59 Quarterly Meeting.
- Pass A Long: Reviewed pass a long status/inventory. Bart is going to create inventory sheet so we can assess what we have and if we need additional items.
- Area Inventory: Discussed inventory scheduled for October. Pete suggested we identify a moderator as it cannot be him. Discussed that a certain Past Delegate could be a good option as he previously served on Structure. Jill E. will contact Past Delegate to determine availability and report back at Sept. meeting.
- Jim L. is the Structure Committee lead on trying to assist Districts with no Structure Manual on creating one, and those that have one, to make sure it is current and up to date. Please contact any of the Structure committee members for assistance.
- We continue to address and work through our Delegate's recommendations for the P71 Structure Committee.
- Our next meeting will be prior to our September 12<sup>th</sup>, 2021 A59 Quarterly Meeting, unless something changes due to COVID and if so Bart will be in touch.

Submitted in service,

Bart T. DCM D48