



### **Secretary's Report-AQ 3, June 14, 2020**

The Panel 69 Service Roster was emailed to all DCM's to view and make any corrections. An updated version will be e-mailed, (or mailed upon request), following this meeting. A draft copy of the last quarters' minutes will be e-mailed prior to each quarterly meeting for review. Hard copies will be mailed to anyone upon request. A separate listing of all district summaries will be e-mailed to the full committee within a few days of the quarterly meeting.

**District Minutes:** Please send your district minutes each month to all Area Officers and the Area Archivist via e-mail. These minutes are a vital way for the Officers to keep up with what is happening in our Area. We really do read them! Be sure to include your district number and the date.

**Roll Call Procedure:** When your District is called provide your name, service position, Home Group, number of visitors from your District if any, if your report is submitted electronically or in the basket, and the number of summaries and or actions. This will provide for an efficient Full Committee Roll Call. In the interest of saving time there will be no second roll call.

**EPGSA Area 59 Roster-Panel 69:** This is confidential contact information for Panel 69 service individuals and organizations. As new information is received, updated versions of the roster will be e-mailed to all DCM's.

**Calendar of Events:** If you would like to have an event listed on the Calendar an electronic request form is available at our area website, [area59aa.org](http://area59aa.org). Please do not contact our area web servant directly. If there is any questionable content, I will contact you. Please maintain anonymity on fliers.

**Area Library Request Form:** Area 59 maintains an extensive library of CD's and DVD's which can be borrowed by any member with a submitted request form. When I attend area meetings and many other events, I will have the library and forms with me. Items can be mailed to you and I will include a postage paid return envelope. A list of available items is included here.

**Quarterly DCM Report:** These required reports can be submitted on-line at [area59aa.org](http://area59aa.org) in advance of our meetings which is quite convenient. These reports are incorporated into the minutes.

**PA State Convention:** The State Convention will be held via Zoom on Friday, July 31 and Saturday, August 1. There will be several AA and Al-Anon speakers as well as presentations from both Area 59 and 60 PA Delegates. More information will be posted on their web site:

[www.aapastateconvention.com](http://www.aapastateconvention.com)

### **Secretary travel log**

03/08/2020, AQ2, 2020

Quakertown , PA

03/09/2020, District 36 business meeting.

Harrisburg, PA

### **Area Zoom activities**

03/13/2020, Officers meeting

03/18/2020, Progress review

06/22/2020, PA State Convention

03/26/2020, Progress review

03/27/2020, Test run

04/01/2020, Progress review

04/05/2020, Pre-Conference Sharing Session

04/09/2020, Follow up

04/14/2020, Test run

04/19/2020, Pre-Conference Sharing Session

04/19/2020, PA State Convention

05/01/2020, Finance/PI workshop

05/17/2020, PA State Convention

05/23/2020, Test run

05/26/2020, Area Forum

05/31/2020, Pre-Area Officers Meeting

06/31/2020, Follow up

06/03/2020, Test run

06/07/2020, Delegates Conference Report

In Fellowship and Service,

Curt C.

Secretary, Area 59 Panel 69