



*Area* **59** EASTERN PENNSYLVANIA  
GENERAL SERVICE ASSEMBLY  
[www.area59aa.org](http://www.area59aa.org)

**Archives Committee 2018 Year-End Report Area 59, Panel 67**

The purpose of the Archives subcommittee is to assist the archivist and assistant archivist in collecting, preserving and maintaining Area 59 archive materials. Our committee is also responsible to provide the fellowship assistance in seeking information.

**Summary of Subcommittee activities for this year**

The committee met monthly at our storage area to continue to sort and organize our Area archives material. During those sessions the work also included assisting the archivist in fulfilling research requests. The committee has created new displays.

Following the convention last year, the committee saw an increase in the number of group histories being submitted. The committee participated in district 47's Archives workshop early in the year and also worked with our PI committee in conducting a combined workshop in Wilkes Barre in May.

Our committee participated in the pre-conference sharing event and also took part in the Area inventory. Sharing at these events re-enforced the committee's belief in the need to support ways to make Archives information more easily available to the fellowship. Our commitment to beginning the conversion of group histories to electronic form was our first priority.

The committee completed the work of scanning group histories. All of the districts are now scanned and converted to searchable PDF. We faced a number of challenges in trying to do this work in a storage area not designed for using electronic devices. While we had the equipment, we did not have the proper space to work in. This brought the committee to recommend that the Area rent office space for the storage and work of the Area and Archives subcommittee, and this recommendation was passed by the Area. The Archives subcommittee recognizes the need to move into electronic communications and our work this year was focused on how we can best make a start at bringing Archives into more modern ways of sharing and communicating.

The Archives subcommittee is grateful for the opportunity to serve the fellowship and to participate in the important work of preserving our history.

Judy G., District 49

Paul L., District 36

David M., District 67

Joyce M. (Chair), District 23

Bob O., District 24

Alex W. (Secretary), District 37

Donald H., Archivist

Kevin B., Assistant Archivist



Area **59**

EASTERN PENNSYLVANIA  
GENERAL SERVICE ASSEMBLY

[www.area59aa.org](http://www.area59aa.org)

### CPC Subcommittee Annual Report 2018

- Jeff W., the GSO CPC Coordinator requested that our Area CPC Committee staff a booth at the annual NASPA Convention. The event was held at the Philadelphia Convention Center from March 3 -7. This was a fantastic opportunity for outreach to the wider community.
- In June Jeff W., the GSO CPC Coordinator again requested that our Area CPC Committee staff a booth at the annual American Probation and Parole Association (APPA) being held in Philadelphia from July 29 to July 31. The event was held at the Philadelphia Marriott. This was a tremendously positive experience. We came away with a much better appreciation of how deeply and sincerely these professionals strive to see their clients reintegrated into society. Another great dividend of this commitment was the opportunity to attend an excellent well attended workshop presented by Nancy McCarthy (class A trustee) and Jeff W. (GSO CPC Coordinator) and then to spend some time with them on Monday. I want to thank the Committee, particularly Randy H. (DCM District 25), for their participation.
- CPC selected a representative for the Area day planning committee for the second half of the panel. Thanks to Jon H. who agreed to assume this important role and contributed significantly to the success of Area Day
- CPC provides a display at all Area events, including our annual Convention/Assembly, District workshops and combined Area/Intergroup, and YPAA functions such as Share-A-Days.
- Although this item is a high priority, it has remained elusively difficult to fulfill due in no small part to the fact that three of our five committee members reside within the SEPIA umbrella which has a strong CPC presence throughout the Southeastern Pennsylvania region. It is the western and northern parts of Area 59 that have a less strong CPC presence. This problem of uneven representation will need to be dealt with for Panel 69 and we have made several recommendations to that end.

Respectfully submitted by the CPC Committee,  
Richard W. D56, Chairperson  
Randy H. D25  
Brian K. D61  
Leonida S. D65  
John H. D29, Secretary



Area 59

EASTERN PENNSYLVANIA  
GENERAL SERVICE ASSEMBLY  
[WWW.AREA59AA.ORG](http://WWW.AREA59AA.ORG)

#### Members

Larry G. – District 63 - Chair  
Carolyn D. R. – District 32- Secretary  
Claus P. – District 26- Literature

Courtney P. – District 41  
Paula D. - District 58  
Kellie A. – District 46

The Area 59 Corrections Subcommittee serves as a link between the A.A. groups in Eastern Pennsylvania and the General Service Office in New York. Through our Delegate we maintain a connection between Area 59, the Conference Committee on Corrections and the Trustees Committee on Corrections.

The focus of our committee is to try to make people aware of the corrections service opportunities available to them through general service. These include but are not limited to:

1. Corrections Correspondence where you can send and receive letters from an incarcerated A.A. member.
2. Prerelease Contact (Bridging the Gap) where you can connect with an incarcerated member who is about to be released and then help get them acclimated to local A.A. upon release.
3. Carry The Message Project where you would purchase a gift Grapevine Magazine subscription for an incarcerated A.A. member.

Over the past year the Corrections Subcommittee participated in two joint Bridging the Gap Workshops with the Treatment Facilities Subcommittee. We recently had our own individual committee workshop that focused on carrying the A.A. message into prisons and helping to connect former inmates with local A.A. upon release.

During this panel our subcommittee was successful in having these A.A. Corrections Pamphlets added to the Area 59 website.

1. Prerelease Contact Information for the Outside
2. Prerelease Contact Information for the Inside
3. Corrections Correspondence... a special kind of A.A. Service

These pamphlets are now able to be downloaded into a printable format from the Area 59 website.

The subcommittee distributed corrections pamphlets and other literature to all DCM's in areas where meetings in a correctional facility are not covered by an Intergroup. This has allowed the DCM's to distribute needed literature into correctional facilities in their area.

The Area 59 Corrections Subcommittee received over 100 letters from incarcerated members and was able to get them connected with A.A. members in Eastern Pennsylvania.

A.A. World Service added the pamphlet "Many Paths to Spirituality" to the Corrections Kit and The Corrections Group Handbook.

Things to look forward to from A. A. World Service include the continued development of French and Spanish dubbed versions of the video "A New Freedom" to help carry the A.A. message to inmates and those who work with them.

## **Finance Subcommittee 2018 Annual Report Area 59 Panel 67 November 2018**

The Finance subcommittee duties consist of assisting the area committee, districts and groups on matters of finance and shares on the principles of the Seventh Tradition, assists the Area Treasurer in preparing the annual budget proposal. The subcommittee chairperson submits a brief written report to the area officers before each pre-area meeting. The same report is then distributed to the DCMs and given orally at the Area committee meeting. The subcommittee maintains their minutes and other pertinent records to be passed on to the next subcommittee to ensure continuity of tasks accomplished.

The Finance subcommittee has made great progress by completing the responsibilities and recommendations set forth by our Delegate. We have met during every Quarterly Meeting, as well as, at the DCM Orientation, NERAASA, Pre-Conference Meeting and other Area events. We have communicated via emails, texts, conference calls and telephone to discuss our financial duties that need to be completed by certain deadlines. In addition, we tried to ensure that our subcommittee is represented at as many District Workshops and Area events as possible with educational finance displays about our 7<sup>th</sup> Tradition (including Spanish) and how group contributions help carry the message.

This panel year, the Finance Subcommittee was given the responsibility of researching the feasibility and effectiveness of the motion made by (D45): "The DCM from District 45 proposes that Area 59 organize four workshops to be run; two workshops per weekend on two separate weekends in advance of the pre-conference sharing weekend. A budget of \$1,600 per event is requested. The events would be planned and hosted by DCM's and districts selected by the Delegate.

The Finance Subcommittee has researched this recommendation, and chose to take "No Action". Due to time constraints, we recommended to the Delegate, to pass this recommendation onto the next panel Delegate. This was a unanimous decision by the Finance subcommittee; however, it was voted and approved to conduct four Area 59 Forums.

This panel year, the Finance Subcommittee was also given the responsibility of researching the Convention Committee report submitted at the March 11, 2018 Area Committee meeting and to determine: The current financial status of the Convention Committee; including a review of current and past bank account statements.

We reviewed expected short-term (remainder of 2018) and long-term (2019) steps the committee was taking to break-even financially with the operations of the convention, and recommended actions Area 59 Panel should take to ensure financial stability of the Convention Committee for 2018 and 2019. After conversations with members of the Convention Committee and reconciliation of bank statements. The Finance subcommittee unanimously recommended that Area 59 transfer \$10,000 payable to the Convention Committee.

The Finance Subcommittee would like to add to the Recommendations for Panel 69 Finance Subcommittee, that since the Convention Committee is autonomous, we believe that it would be in Area 59's best interest to include the present Delegate to be a voting member of the Convention Committee. This action would involve a Structure Manual change. The Finance Subcommittee feels that more transparency is needed, such as having an itemized breakdown of proposed Convention or Assembly expenditures be made available to the area treasurer for review.

Because of the costs incurred to assemble 7<sup>th</sup> tradition packets and material availability, the Finance Subcommittee decided not to distribute the 7<sup>th</sup> Finance Packet this year, due to the excessive cost associated with the packets. However, at the Area 59 November convention/assembly we will hand out 7<sup>th</sup> tradition literature for the GRs in attendance. In addition, we offered the opportunity for any DCM to request finance packets if they wish.

The Finance Subcommittee is currently preparing our workshop presentation for the 2018 EPGSA convention, "How Can AA Become Fully Self-Supporting". The subcommittee also submitted an article to the "We" publication for Gratitude Month.

We gratefully acknowledge the contributions of the previous finance subcommittee members; as we continued the recommendations they set forth. I would also like to thank the current finance subcommittee for their hard work and diligence this panel year.

Respectfully submitted by: Sue M., Chair (D48) Andy S., Secretary (D35), Sharon C. (D64), John Q. (D33), Kate C. (D22), Tom C. (D40) Advisor: Area 59 Treasurer Curt C.



Area **59** EASTERN PENNSYLVANIA  
GENERAL SERVICE ASSEMBLY  
[www.area59aa.org](http://www.area59aa.org)

**Grapevine Subcommittee 2018 Annual Report**

The Area 59 Grapevine Subcommittee:

- Informed members of Area 59 the value of Grapevine and LaVina as a powerful resource tool for personal recovery and growth in Alcoholics Anonymous.
- Maintained a current, up-to-date record of district and group level GV representatives, as well kept them informed of GV news/information and announcements.
- Provided Grapevine/LaVina display boards, literature for sale and other resources to Area 59 Quarterly Meetings and other events, district business meetings and workshops, as well as gave presentations about the importance of Grapevine at various AA/Area 59 activities. The GV Subcommittee also participated and cooperated with the Philadelphia Grapevine Committee throughout the year.
- Encouraged participation in Grapevine's "Carry the Message Project", an amazing project in which AA members can purchase/sponsor a CTM gift certificate for a GV subscription for alcoholics in need. The CTM Project has helped get the Grapevine magazine to alcoholics in prisons and institutions throughout Area 59 and continues to be a success for not only Area 59 but for Grapevine and AA as a whole.
- Created a Grapevine Workshop for the 2018 EPGSA Convention focusing on how our "Meeting in Print" has helped to "carry this message" to alcoholics everywhere.

**Grapevine Subcommittee**

April R., DCM District 30

Joan B., DCM District 54

Sheila L., DCM District 21, Grapevine Subcommittee Secretary

Nora A., DCM District 47

Renee W., DCM District 53 Grapevine Subcommittee Chairperson



Area

59

EASTERN PENNSYLVANIA  
GENERAL SERVICE ASSEMBLY

[www.area59aa.org](http://www.area59aa.org)

## **PUBLIC INFORMATION Subcommittee Annual Report**

### **Panel 67 – November 2018**

#### ***PI Subcommittee Members***

Charlie B. – DCM District 66

Ron P. – DCM District 55

David D. – PI Secretary, DCM District 42

Jules C. – DCM District 51

Jack C. – DCM District 31

Mike L. – PI Chair, DCM District 39

#### ***Subcommittee Meetings:***

- Conducted five (5) face-to-face subcommittee meetings (4 full-length, 1 abbreviated)
- Facilitated numerous digital communication threads via group email/text for ongoing subcommittee business and voting purposes

#### ***Summary of Subcommittee Activities:***

- Attended **34** events and responded to requests for information via GSO and district committees.
- Finalized installation/testing Online Contribution feature for Area Website in December 2017
  - Cooperated with Finance Subcommittee, Treasurer, and Webservant on all fronts
- Recommended 2018 Website Modernization Plan (approved December 2018)
  - Transitioning Area Website to a mobile-friendly template/platform to include current website content plus calendar and GPS linking capabilities for meetings and Area events.
  - Leveraging technology add-ons and applications for a real-time Spanish language site. Additional work with Area Spanish interpreter will be necessary for fine tuning.
  - Launching first phase of update on October 31. Test drives and overviews available at EPGSA PI display table (all weekend) and PI Workshop (Saturday afternoon) – please come see us!
  - Positioning first phase completion for incoming panel and seamless transition into future development – suggestions will include web traffic monitoring and a dedicated PSA page.
- Via the Webservant:
  - Ongoing workload centered on Website Modernization Plan – see item above
  - Continue to receive, review for anonymity, and post all Area Quarterly reports
  - Continue to update minor corrections/rotate outdated information
- Conducted combined workshop with Archives subcommittee on May 5 in Wilkes Barre, PA
  - Hosted an abbreviated Area 59 Archives display with formal presentation by Archivist
- Continued discussions regarding the potential viability of adding of an Area Technology committee
  - Task handed off to Structure subcommittee
  - PI appointed a member to liaison with Structure for ongoing collaboration
- Enhanced subcommittee displays – added second pamphlet rack and newly branded literature
- Attended and participated at Area Day bringing awareness to Area 59 and its function as an A.A. entity.

Thank you to all!! – Your Public Information Subcommittee (C.D.J.R.J.M.) – [www.area59aa.org](http://www.area59aa.org)

## Structure Subcommittee Panel 67, 2018 Annual Report

### Structure Members

Pete B. District 44

Larry L. District 28

Glenn W. District 62

Frank B. District 57

Brandon N. District 52, Secretary

Carrie S. District 43, Chair

### Summary of Subcommittee Activities:

- Organized and executed DCM Sharing Day (January 21, Bethlehem).
- Extensive research into the formation of a Tech Committee, at the direction of the Panel after a PI recommendation:
  - Paul, Delegate, sent a GSC-wide survey to solicit feedback on how other Areas handle technology procedures and assets. Obtained many responses and a dozen other Area's structure manuals as guides.
  - Had a subcommittee conference call on 2/5/18 to discuss the survey feedback and other Area's manual contents
  - It falls into one of three categories: 1) Our Area doesn't have one, 2) Our Area sees the need for one and are beginning to think about it, or 3) Our Area has one and here's how it's structured. Of the 14 responses in the third category, there are few consistencies. Each area clearly defines what best serves their specific needs. There are no clear-cut standards or solutions.
  - Therefore, the subcommittee interviewed current and past stake holders to gain insight into what the problems are that need to be addressed and what a Tech Committee hopes to achieve.
  - This is partially complete, and the next panel can decide if they want to finish stakeholder interviews before proposing a recommendation or not.
- 2019 Structure Manual: thorough proofreading with grammar/editing scrub initiated by Corrinne A., (Structure Subcommittee Chair 2017), and chart/graphics/table aesthetic remedies to reproduce clearly and correctly. Updates to chronologies and histories made, production facilitated. Maps with linguistic district also produced.
- Attended numerous workshops and events at both the District and Area level on behalf of Structure.

In Fellowship and Service,

Carrie S.



Area 59

EASTERN PENNSYLVANIA  
GENERAL SERVICE ASSEMBLY  
[www.area59aa.org](http://www.area59aa.org)

## **Treatment and Accessibilities –**

### **Subcommittee Annual Report Panel 67 – November 4, 2018**

#### **Activities for 2018 –**

All committee members worked to meet Delegate Recommendations originally presented at the first meeting of our panel in January 2017. The committee completed survey work to identify the status of “Bridging the Gap” (BTG) efforts in the Area. We also conducted a search for additional people to be added to a bank of ASL interpreters for A.A. Meetings and conventions. The committee reached out to many neighboring committee chairs and personnel in the Northeast Region of A.A. to discuss the work they were performing. The common theme that was evident at NERAASA 2018 was that all Areas in the Region are working to organized efforts to produce a working BTG program. Along with the committee efforts to organize BTG we inventoried all resident treatment facilities in Area 59. Our committee working in close – great collaboration with the Corrections committee was able to produce a Guidebook to define the “Bridging the Gap” efforts in Area 59. God willing, we may be responsible and able to connect A.A. volunteers with new members requesting help.

#### **Significant Accomplishments –**

- Participated in many Share-A-Day, workshops, forums and Area Day.
- Committee members represented the Treatment Facilities committee at many area workshops and forums.
- Designed and delivered two BTG workshops with joint efforts with the Corrections committee, including presentations from neighboring Area Treatment committee people.
- Delivered a third BTG workshop
- Designed and built a NEW display board focused on BTG and Treatment Facilities in Area 59
- Collaborated with three (3) Area central offices to assist in the development of local BTG organization and programs.
- Worked directly with several districts to help organize BTG programs locally.
- Responded to inquiries and requests for service from GSO Treatment Facilities desk. Total of five request during the year.
- Continuing to work on edits for the BTG Guidebook.

Respectfully Submitted,

Dan B. District 27  
Josh D. District 34 - Sec  
Stephen N. District 38

Ralph O. District 45 - Chair  
Ed M. District 59  
Cirilo S. District 68

### Ad Hoc Literature Subcommittee Annual Report

Our job as the Area 59 Ad Hoc Literature subcommittee is to inform and educate members, groups, districts and the Area of all available Conference-approved literature, audiovisual material and other special items. Using literature displays and presentations we have encouraged members to read and purchase A.A. literature throughout the panel. In the past year, members of the subcommittee have attended over 40 events with their literature displays. The subcommittee has designed and purchased 3 "Shade" type literature displays which we believe give a more professional look to our displays. We also purchased 3 more pamphlet display racks, for a total of 6, so that more committee members have displays.

At every Area 59 quarterly meeting the subcommittee chair does a brief presentation on a piece of A.A. literature. This past year we did presentations on the pamphlets "Problems Other Than Alcohol" and "Questions and Answers on Sponsorship" and the booklet "Living Sober". We also presented on the 17 A.A. "Guidelines". Since October 2017, the subcommittee has assumed editorial responsibility for the Area 59 newsletter "We...". To date we have published 5 "We..." newsletters.

In June 2018, the Literature subcommittee made a recommendation to the Area 59 committee to approve the poster "What A.A. Does Not Do" as an agenda item for the 2019 General Service Conference. This idea originated in District 68. The motion passed, and the poster idea was submitted to the Conference Coordinator at the General Service Office for consideration. The Trustees Committee on Literature decided that the poster was not needed since the list "What A.A. Does Not Do" is printed in the "A.A. Group" pamphlet and would not be accepted as an agenda item. Although the idea did not become an agenda item, the whole process was very educational.

The subcommittee also worked on a new pamphlet "Where'd You Get That?" a guide to purchasing A.A. literature in Area 59. However, after learning from GSO that the copyrighted graphics we proposed are not approved for use in local A.A. entity publications, we will pass on the pamphlet to the next panel's Literature subcommittee. We will also give the next panel's Delegate a set of recommendations for the incoming Literature subcommittee. Thank you for the opportunity to serve Area 59.

Gratefully submitted by the members of the Area 59 Ad Hoc Literature Subcommittee:

John B. ADCM 21	Alicia S. ADCM 36	Committee Secretary	Sarah R. ADCM 37
Jason W. ADCM 39	Bob W. ADCM 43	Victoria C. ADCM 51	Glenn S. DCM 60
Chair			
Andy B. ADCM 63	Gerry L. ADCM 66		

Archives *Ad hoc* Workspace Sub-Committee  
Panel 67-*Annual Report*  
September 14, 2018

***Ad hoc* Sub-Committee Members**

Chuck G. Kelly F.  
Nancy K. Ken D. (Advisor)  
David M. Ed M., (Chair)  
Eileen C.

The Archives *Ad hoc* Workspace Sub-Committee was formed following the Archives Sub-Committee recommendation presented and approved at the March 2018 Area Quarterly Meeting.

- We used the Archives Sub-Committee March 2018 Recommendation as our charter-**"The Archives Subcommittee moves that an ad hoc working group be formed to study the feasibility of Area 59 maintaining an office"** and established several goals related to this charter.
- Several phone conference meetings were held and one in-person meeting was held.
- Information/input was obtained from Area 59 Treasurer and Finance Sub-Committee.
- Interviews were conducted with Area Archivist and with sub-committee members during onsite visit to work session at storage facility.
- Property searches were conducted using [www.loopnet.com](http://www.loopnet.com) and criteria established by the sub-committee and using Exton, PA as population center for Area 59.
- Five of eight Area 59 Sub-Committees also voiced interest in using office space if available.
- The Archives *Ad hoc* Workspace Sub-Committee determined that it appeared feasible, given recent Area finance trends, to rent office space and discontinue use of current storage unit. This office space would be used for both storage of Archive's materials, other Area 59 materials as needed and shared office space for the Archives Sub-Committee to continue their digitizing & preserving Area 59 materials and other Area 59 Sub-Committee to conduct Area 59 business.
- This recommendation and plan was presented at the June 2018 Quarterly and DCMs were invited to return and discuss with group GSRs and return to September Area 59 Quarterly to vote on it.
- The submitted Recommendation and Workplan was approved with substantial unanimity at the September 2018 Area 59 Quarterly meeting.

Respectfully submitted,

Ed M. D-59 DCM & Archives *Ad hoc* Workspace Sub-Committee Chair