



**Alternate Delegate Report  
E.P.G.S.A. Panel 69  
June 9, 2019  
Area Quarterly Meeting, 3Q19**

**Intergroup Liaison Report**

- SEPIA Intergroup Round-Up in Cape May, NJ – thank you for supporting my attendance!
- Meeting Guide outreach to ABE, Harrisburg, and Lancaster intergroups requesting API
- GSC Agenda Item distribution to all intergroups (resulting in two requests for all agenda items)

**YPAA Liaison Report**

- Flyers for PENNSCYPAA XXXI (July 12-14, 2019) in West Chester, PA, are in your folder – please distribute to your GSRs!
- Wrote letters of support for PENNSCYPAA bid committees from Bucks County and Williamsport; Lancaster also requested and I'm awaiting further details to inform the letter
- Communication with PA Bid for ICYPAA + subcommittees, PENNSCYPAA Host

**District 68 Liaison Report**

- Attended a portion of the Hispanic Convention of the State of Pennsylvania

**Assisting Delegate**

- Served as point person to distribute agenda items electronically by request in advance of the Pre-Conference Sharing Session on May 4
- Served as parliamentarian for the Pre-Conference Sharing Session on May 4

**Alternate Delegate Role and Responsibilities**

“The Alternate Delegate assists the Delegate and helps keep informed of Conference and area activities; assumes the Delegate’s duties in his/her absence; serve as area liaison to Intergroups and central offices.” (EPGSA Structure Manual, 2019, page 17). Additional responsibilities to include:

- Facilitate and coordinate DCM Orientation in the first year of the panel (January 13, 2019). Develop the program, invites speakers, creates flyers and program. Provide materials such as pamphlets, Service Manuals and full sets of AA Guidelines for meeting.
- Provide mid-panel DCMs with DCM Orientation packet.
- Coordinate with Area Archivist to select topics for Area Meetings as needed.
- Act as Liaison to all Intergroups within Area 59.
- Act as Liaison to all YPAA committees within Area 59.
- Coordinate and co-chair SEPIA Share-A-Day (February 10, 2019) – assists SEPIA’s Vice-Chair in planning meeting (January 6, 2019) in the first year of the panel; chairs the planning meeting in the second year of the panel.
- Coordinate Share-A-Days with other Intergroup and YPAA.
- Coordinate Area Day during second half of the panel.
- Liaison to District 68 Linguistic District.
- Serve as advisor to Archives and Structure subcommittees and to the districts of the DCMs assigned to the subcommittees.

**Travel Log**

3/16/19 Panelist, Combined District Workshop and GSR Orientation, York

4/12-14/19 SEPIA Round-Up, Cape May, NJ

4/16/19 Guest Speaker, District 31 Monthly Meeting, Bryn Mawr

5/4/19 Parliamentarian, Pre-Conference Sharing Session, Hershey

5/18/19 Convención Hispana, Essington

5/31/19 Pre-Area Officers Meeting, Tarrytown, NY

5/31-6/2/19 NERF, Tarrytown, NY

6/8/19 Mini Assembly I / Delegate's Conference Report, Bloomsburg

6/9/19 Area Quarterly Meeting, Jefferson Township

Yours in fellowship and service,

Caroline N.

Area 59 Panel 69 Alternate Delegate

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