



Structure Subcommittee Panel 69 Quarterly Report

2nd Quarter 2019

Committee Members:

Bill D., District 40, Secretary	Kellie A. District 46
Sarah H. District 29	Norman F. District 60
Tom McF. District 30	Alicia S. District 36, Chair

Summary of Activities:

- Subcommittee Meetings held: Committee members met on 3/10/2019 with all members present. A brief meeting was held during lunch break at the Pre-conference Sharing Session on 5/4/2019 and a follow-up conference call was held on 5/11/2019.
- Committee's main focus during this quarter was on Delegate's recommendation #20. A proposed change to our Area structure manual is being presented for consideration as the result of discussion with past delegates, research on past practices, and thoughtful communication between committee members. Background information and the proposed change was submitted to Area Chairperson on 5/29/2019.
- 3 additional literature racks and pamphlets that were selected by committee members were received. These were distributed according to geographic need for display at district workshops and other events.
- Participated in Pre-conference Sharing on 5/04/2019; addressed Agenda items Policy/Admissions C and G and Literature J.
- Continued discussion about retractable banners for display purposes. Reviewed an initial proposed design for same, sharing ideas and making suggestions for a finished product. No action taken on this at this time, however.
- Reviewed Area Calendar of Events and assigned committee members to attend events within their assigned "territory." Committee members attended District workshops and provided displays on 3/16, 3/23, 4/12, 4/27, 4/28, 5/4, and 6/8/2019.
- Discussion of Delegate's recommendations #21 and 22 to be held prior to June Quarterly meeting.
- Developed a template for committee members to use when addressing Districts that request assistance with creating/editing a structure manual. Provided a presentation on this to members of District 21 at their monthly meeting on 5/9/2019.
- Next face to face committee meeting will be held on 6/9/2019 prior to the Quarterly Meeting in Jefferson Township.

Submitted in service,

Alicia S. DCM D36