



## Structure Subcommittee Panel 69 Quarterly Report

3rd Quarter 2019

### Committee Members:

Bill D., District 40, Secretary	Kellie A. District 46
Sarah H. District 29	Norman F. District 60
Tom McF. District 30	Alicia S. District 36, Chair

### Summary of Activities:

- Subcommittee Meetings held: Committee members met on 06/09/2019 with 4 members present. A conference call was held on 08/13/2019 with participation from 5 members. A follow-up call is set for 08/27/2019.
- We are exploring the use of GotoMeeting app for future virtual meetings. A trial run was held during the call on 08/27/2019. This app enabled us to share visuals as we addressed our business at hand. Committee members agreed unanimously that this will be our preferred method of holding virtual meetings going forward.
- Committee's focus during this quarter has been on Delegate's recommendation #21 "Research and consider the formation, structure, and charter of a Technology subcommittee for Area 59". Committee members solicited information from Area 60 and Maryland Area 29, Area 59's technology servant, and GSO in order to create a starting point with an understanding of the purpose and benefits of having such a subcommittee. A request was made to our delegate to have GSO survey other areas in the US and Canada regarding Technology Committees. To date there have been 17 responses to the survey from U.S. Delegates. A draft recommendation was discussed with followup scheduled for next face to face meeting on 09/08/2019.
- Began discussion regarding possibilities for a more effective Pre-Conference Sharing Session. A draft recommendation to create an ad-hoc subcommittee that would research and develop some viable alternatives to better inform Area 59 on important GSC agenda items was written.
- Performed outreach at events as follows:
  - June 2019 – D38 workshop, D36 workshop.
  - July 2019 – D27 monthly meeting, D31 monthly meeting, D37 monthly meeting (our purpose at these meetings was to discuss the benefits of having a structure manual and how to create and/or edit same) PENNSCYPAA, D64 workshop. D39 workshop.
  - August 2019 – Pennsylvania State Convention.
- Finalized design for retractable banners during GotoMeeting call on 08/27/2019.
- Reviewed Area Calendar of Events and assigned committee members to attend events within their assigned "territory."
- Next face to face committee meeting will be held prior to the Quarterly Meeting in Refton, PA.

Submitted in service,

Alicia S. DCM D36