



Structure Subcommittee Annual Report: Panel 69 Year 1 – November 2019

The Area 59 Structure subcommittee addresses matters of area structure referred by the area committee; explores ways in which continuity and communication between the various service entities in Eastern Pennsylvania might be improved, such as coordinating DCM workshops, and when necessary, updating the area structure manual and area map including district boundaries.

Our subcommittee reviewed and prioritized the delegate's recommendations at our first meeting on January 13th. Since that time, we have accomplished the following:

- ✓ Designed a new display – a retractable banner that is both informative and colorful. We provided outreach at all area events, 11 district workshops, and 2 YPAA functions.
- ✓ Presented a motion to change the Convention Committee charter in the structure manual by removing the words “operates independently” and giving the current delegate a voice and a vote on the Convention Committee. The motion also added language to allow past DCM's to be invited to serve as appointed members with full privileges on an as-needed basis. This motion was adopted by the area committee on September 8th.
- ✓ Held an inventory on October 20th and shared our findings with the area committee; our report will be posted on the area website.
- ✓ Adopted an informal policy to use the GotoMeeting app for virtual subcommittee meetings in order to share visuals.
- ✓ Recommended the creation of an ad-hoc committee to study current methods and possible improvements to the annual Pre-Conference Sharing Session. The motion carried at the September area meeting.

Consideration of additional recommendations is ongoing. Progress is being made on:

- Helping to plan and lead (with the area chairperson) the DCM Sharing Session.
- Researching and considering the formation, structure, and charter of a Technology subcommittee for Area 59. Surveys were mailed to delegates in the U.S. and Canada in order to study the practices of other areas. Their responses are being considered as we move forward with plans to present a recommendation during the second year of this panel.

Although not a recommendation from our delegate, we also developed a presentation to assist districts with creating and/or updating their structure manuals. We shared our suggestions with 3 districts so far and are available upon request, so please consider inviting us to attend your district meetings or workshops.

It is our pleasure and privilege to serve Area 59; helping to carry the message of hope in our Fellowship. We thank you for the opportunity to serve and wish you all a great convention experience!

In Fellowship and Service,

Area 59 Structure Subcommittee