



Reports of Area 59 Panel 69 Officers and Subcommittees

Distributed at the
63rd Annual EPGSA Convention and Assembly

November 13-15, 2020



**Delegate Annual Report 2020
E.P.G.S.A. Area 59 Panel 69
November 2020**

This year, we experienced the devastating loss of our elected Panel 69 Delegate, Ken D., who died on July 24, 2020 after suffering a major heart attack. His family and sponsor were by his side at the time of his passing. Alcoholics Anonymous lost an exemplary service leader and a wonderful, kind, and humble member. We have been grieving the loss with shock and profound sadness, though we have taken some comfort in knowing that his impact as a mentor, sponsor, and friend will live on through his legacy of service. With a heavy heart, I willingly stepped in to serve as Delegate and Steve S. assumed the responsibilities of Alternate Delegate while also remaining Chair. All other officers remained in their positions, per the Structure Manual.

In so many ways, 2020 has been an unprecedented year and so much A.A. activity has pivoted from in-person gatherings to digital platforms. I am grateful to the Area Committee and special servants for working together to hold the following events on digital platforms: our area meetings in June and September, the Delegate's Conference Report: Special Virtual Finance Presentation in September, Area Day in October, and the 63rd Annual Eastern Pennsylvania General Service Assembly and Convention in November. The continuity and flexibility has been much appreciated, as is your patience as we do our part to ensure the safety of our members during the COVID-19 pandemic. I look forward to the day when it is safe to meet in person again, as public health guidelines permit. Until then, I'll see you on the screen!

63rd Annual Eastern Pennsylvania General Service Assembly and Convention: November 13–15, 2020

- The Convention Committee and Virtual Elections Delegate's Advisory Team (VEDAT) worked tirelessly to plan our first-ever virtual EPGSA Convention and biennial Election Assembly
- The VEDAT was formed at Ken's request and met frequently to plan for our virtual elections using Zoom and MeetingPulse software; I thank you all for your service

Area Subcommittees

- The eight standing subcommittees, Archives, Cooperation with the Professional Community, Corrections, Finance, Grapevine, Public Information, Structure, and Treatment/Accessibilities, and Ad-Hoc Literature subcommittee have all done a terrific job of carrying the message and fulfilling the Delegate's Recommendations for Panel 69
- At the September area quarterly meeting, the Area Committee made the decision to bring Structure recommendations back to the groups, to be voted on in December, to form a Digital Communications subcommittee and a Technology subcommittee; more will be revealed!

Bridging the Gap

- Bridging the Gap Coordinator was appointed during Panel 69 and we thank that member for serving

Thank you for the privilege to serve our Fellowship.

With gratitude,

Caroline N., Area 59 Panel 69 Delegate
Conference Corrections Committee Member
delegate@area59aa.org



2020 Annual Alternate Delegate/Chairperson's Report

General Service: "Perhaps more than any other group of people in A.A., the area committee is responsible for the health of the Conference structure and thus for growth and harmony in the A.A. Fellowship." (AA Service Manual, Page S45) Everyone wants what is best for AA. Our General Service Conference is the voice of the Fellowship on matters that affect AA as a whole. Area 59, the Districts, and the General Service Representative (GSR) positions were created to support that.

I have heard that the District Committee Member (DCM) may be the most important communicator in the Area. While our Delegate carries our ideas to the annual General Service Conference, he or she cannot visit all the groups. The DCMs facilitate the two-way flow of information between the Delegate and the groups. I assist the DCMs by attending District meetings and workshops, acting as an advisor for questions they may have related to the Area and General Service, and helping to plan Area events to that keep them informed.

Duties of the Area Chairperson (from the Area 59 Structure Manual, page 17)

"The Chairperson chairs the quarterly pre-area meetings at which the agenda is planned; chairs the area committee meetings and the mini-assemblies; and keeps informed of all area activities through close contact with other officers and chairpersons."

I recently assumed the duties of Alternate Delegate because of the untimely passing of our Delegate, Ken. I would like to express my appreciation for everything he has done for me and Area 59 during the ten years we served together. I have not only lost a good friend, but also great source of AA knowledge.

Quarterly Area Meetings are where the main business of Area 59 is conducted. When a member has an idea, the Chairperson works with them to present it in such a way that the Area can reach an informed group conscience in a democratic manner. We have had several motions brought to the Area this year. We have often had a diverse range of opinions. Disagreement is a healthy sign and shows people care. I believe we have done well in working together to do what is best for AA.

Each Area Officer is assigned to be an advisor to Subcommittees. I am advisor to Cooperation with the Professional Community (CPC), Structure and ad hoc Literature. I am not a part of the Subcommittee, nor do I get a vote. I have greatly enjoyed working with them and watching as they work together to carry the message to the alcoholic who still suffers and does not know there is a way out.

The current health situation in the world has brought challenges and opportunities. We have had to cancel our in-person meetings and this has affected participation. On the positive side, use of virtual platforms has increased the ways to learn by having access to service events around the Country. This has given me information that would not have been available otherwise.

I am grateful to be able to serve in this capacity. I have seen and learned things about AA that have really expanded my horizons. Thank you for the opportunity of a lifetime!

Steve S
Area 59, Panel 69 Alternate Delegate/Chairperson



Secretary's Report, 2020

Thank you for your trust in allowing me to serve as Area 59 Panel 69 Secretary.

The primary role of the Secretary is of course to take the minutes of all Area meetings including EPGSA and our semi-annual inventory. Accurate notes are taken for Pre Area Officers meetings and the Pre Conference Sharing Session. Once approved, Area minutes are posted on our Area website in English and Spanish. Included in the minutes are DCM reports which are a valuable resource to see what is happening in our Area at each district level.

The Secretary also maintains a library collection of DVD's and CD's of NERAASA and many General Service Office items which are usually available to check out at all area functions. These items can be borrowed by any member. Maintaining the Area 59 calendar with accurate information is also my responsibility.

On a more confidential note is the Area Service Roster. This is a roster of all Panel 69 service representatives. Because it contains full names and contact information this is a private roster distributed only to individuals listed. It is the secretaries' responsibility to maintain an up to date roster and distribute any changes when necessary.

I serve as the advisor for the Corrections and Grapevine Sub-Committees as well as the DCM's assigned to them. I am fortunate to advise these committees since I have a passion for carrying the message to inmates and know how much they value the Grapevine.

Near and dear to my heart is the PA State Convention. I served on their committee for six years prior to getting involved in General Service. It is with gratitude that I serve as their liaison to the Panel 69 Area members.

It is an honor to serve on Panel 69 with my colleagues in General Service

Curt C.

Area 59 Panel 69 Secretary



Treasurer's Report Area 59 Panel 69 Annual Report 2020

The Treasurer's responsibility comprises of the following duties: Records and acknowledges group contributions; maintains the area's bank accounts; pays all of the bills incurred by the Area Committees; submits "group contributions" lists to each DCM, and submit financial quarterly and annually statements to the Area committee. Maintain accurate accounting financial records and reports. In addition to filing PA tax forms and in association with the EPGSA auditor, file the annual Federal tax 990 form.

The following items summarize accomplishments to date:

- Assisted the Finance Subcommittee and provided financial information and reports for budget proposals.
- Adjusted the EPGSA Prudent Reserve Account as recommended by the Finance Subcommittee to reflect the 30% as suggested in the Structure Manual.
- Completed 2019 Tax return preparation with the appropriate Non-Profit Organization Schedules. Submitted the 990 tax return to the IRS.
- PA Dept. of Revenue – eTide sales tax pmt was submitted.
- Submitted payment to EPGSA State Farm Insurance Policy for Area liability coverages which has an expiration date June 27, 2021.
- Submitted and received the PA Dept. of Revenue Sales Tax Exempt License, which expires June 30, 2023.
- Since December 2019 to current – deposited approx. **(871) checks and (57) online contributions.**

Due to Covid-19 Area Contributions have decreases both in group contributions and online contributions received; however, due to the generous support of our members, Area 59 is still in good financial standing, which means we are able to carry the message and continue Twelve Step work. Remember the Area currently accepts Online Contributions from groups and individuals. www.Area59aa.org

During 2020 I have had the privilege to attend many Zoom events due to the Pandemic. This was an educational experience and many useful topics I had the opportunity to attend several of our District Meetings and workshops and was offered the opportunity to share my experience with Tradition, Concepts and General Service around our Area by Zoom meetings.

Thank you for the opportunity and privilege to be of service to EPGSA, Panel 69 as your Area 59 Treasurer.

Yours in Service,
Sue M
EPGSA, Treasurer
treasurer@area59aa.org

EPGSA						
Profit & Loss Budget vs. Actual						10/31/2020
December 2019 through October 2020						Cash Basis
				Dec '19 - Oct 20	Budget	\$ Over Budget
						% of Budget
Ordinary Income/Expense						
		Income				
		40000 · Contributions		73,860.50	95,000.00	(21,139.50) 77.75%
		40525 · Hospitality International 2020		(375.00)	0.00	(375.00) 100.0%
		41000 · Sales		130.00	630.00	(500.00) 20.64%
		43200 · Interest - Money Market		15.83	30.00	(14.17) 52.77%
		Total Income		73,631.33	95,660.00	(22,028.67) 76.97%
		Gross Profit		73,631.33	95,660.00	(22,028.67) 76.97%
		Expense				
		60100 · Area Office Expense		14,120.59	15,000.00	(879.41) 94.14%
		60200 · Delegate Officer Expense		1,683.55	8,000.00	(6,316.45) 21.04%
		60300 · Alternate Delegate Officer Exp		566.12	3,000.00	(2,433.88) 18.87%
		60400 · Chair Officer Expense		1,245.19	3,000.00	(1,754.81) 41.51%
		60500 · Secretary Officer Expense		694.35	3,200.00	(2,505.65) 21.7%
		60600 · Treasurer Officer Expense		1,690.69	3,500.00	(1,809.31) 48.31%
		60700 · Officer at Large Office Expense		412.20	3,000.00	(2,587.80) 13.74%
		60750 · Tech Servant Expense		0.00	1,750.00	(1,750.00) 0.0%
		60800 · Archivist Office Expense		409.13	2,000.00	(1,590.87) 20.46%
		60900 · Past Delegate Office Expense		0.00	2,000.00	(2,000.00) 0.0%
		61100 · Archives Committe Expense		207.20	3,500.00	(3,292.80) 5.92%
		61200 · Corrections Committee Expense		2,908.56	3,700.00	(791.44) 78.61%
		61300 · Treatment & Accessibilities Exp		179.15	3,000.00	(2,820.85) 5.97%
		61350 · Bridging the Gap - BTG		0.00	1,000.00	(1,000.00) 0.0%
		61400 · CPC Committee Expense		176.98	1,500.00	(1,323.02) 11.8%
		61500 · Finance Committee Expense		362.42	2,000.00	(1,637.58) 18.12%
		61600 · Grapevine Committee Expense		1,854.40	1,600.00	254.40 115.9%
		61700 · PI Committee Expense		107.10	2,500.00	(2,392.90) 4.28%
		61900 · Structure Committee Expense		155.25	4,500.00	(4,344.75) 3.45%
		62000 · Literature Committee		936.39	2,000.00	(1,063.61) 46.82%
		62200 · Mini I Event Expense		801.50	1,600.00	(798.50) 50.09%
		62300 · Mini II Event Expense		0.00	1,600.00	(1,600.00) 0.0%
		62600 · Pre-Conference Event Expense		0.00	2,250.00	(2,250.00) 0.0%
		62700 · Convention Committee Expense		96.82	7,000.00	(6,903.18) 1.38%
		62800 · Share a Day Event Expense		1,103.76	1,750.00	(646.24) 63.07%
		63100 · Area Day Event Expense		0.00	1,750.00	(1,750.00) 0.0%
		63300 · DCM Orientation - Mini Planning		1,950.00	1,500.00	450.00 130.0%
		63500 · NERAASA		5,011.90	5,500.00	(488.10) 91.13%
		63600 · NERD		291.43	1,000.00	(708.57) 29.14%
		63700 · Area Qtrly Meeting Expense		3,187.46	7,000.00	(3,812.54) 45.54%
		63800 · Area Forums / Other Workshp		0.00	2,000.00	(2,000.00) 0.0%
		64400 · Other Expense		0.00	325.00	(325.00) 0.0%
		65100 · Bank Fees		195.67	150.00	45.67 130.45%
		65100* · Other Types of Expenses		325.00	0.00	325.00 100.0%
		65300 · Accounting Fees		875.00	850.00	25.00 102.94%
		65600 · Web Hosting		2,520.46	2,000.00	520.46 126.02%
		66100 · Sales tax - PA		61.06	135.00	(73.94) 45.23%
		Total Expense		44,129.33	106,160.00	(62,030.67) 41.57%
		Net Ordinary Income		29,502.00	(10,500.00)	40,002.00 -280.97%
		Net Income		29,502.00	(10,500.00)	40,002.00 -280.97%



Officer-At-Large and Registrar – Annual Report 2020

It has been a tremendous honor to serve as your Area Officer-At-Large and Registrar for Panel 69. I have had invaluable experiences, learned much about our fellowship and engaged in exciting new avenues of service to Area 59. I thank the groups for the opportunity to serve and for the trusting me with the responsibilities that come with this role. This year has been challenging for many and we, as an Area, have needed to navigate a global pandemic. The resulting unity that I have witnessed has been inspiring to say the least. It has become quite apparent to me that Area 59 can not only overcome any challenge, but actually thrive in difficult circumstances so long as we are united in our efforts. I am grateful to have served with such a talented Area Committee and a dedicated team of Area Officers.

Officer-At-Large

My year began with an inventory of our Convention supplies to help prepare Area 59 for future conventions. In January I oversaw planning, by the DCMS, for our annual Mini Assemblies. As with all of our live events, planning took quite a turn once we learned the state of the pandemic. One of many alternative solutions that we explored this year involved our Pre-Conference Sharing Session. This event is a crucial opportunity for groups in Eastern Pennsylvania to prepare our Delegate for the General Service Conference.

With input from the other Area Officers, I utilized Google Groups to build an online sharing forum. Considering anonymity and to create a safe space, the forum was made private from the public. Invitations were sent to all GSRs and anyone subscribed to Area 59 email updates. The response was phenomenal. At the height of activity, we recorded around 150 participants, with over 200 unique posts. This instantly proved the value of using the internet to help collect Area 59's conscience, forcing a step into the technological age that may not have otherwise happened for years to come.

I participated in the creation and temporary administration of an Area 59 Google for nonprofits account, as well as a Zoom account. Both platforms have expanded our capabilities to serve the groups in Area 59 and provided much needed resources during the pandemic. I held 2 training sessions for our Subcommittee chairs to fully draw on the Google account. This platform provides video conferencing and other applications that can significantly improve collaboration, productivity and continuity between panels.

Registrar

As of October 2019, GSO's former records database (FNV) was taken offline. GSO has been working since to return the partnership between the Records Department and Area Registrars. I attended a training session on the new (NetSuite) platform in January, led by the Records and IT Departments at GSO. While the initial transition at GSO happened rather quickly, it has been a much slower experience from the Registrar's perspective. A backlog of group updates has existed for most of this year, stalling communication with new GSRs and distribution of GSR kits. The GSO has taken many actions to remedy this situation. In early 2020 extra employees were assigned to the Records Department. This was followed by the hiring of a team of specialists to optimize the new system. More recently, the GSO has worked with two Area Registrars to implement changes that will assist all Registrars in fulfilling their responsibilities.

Unfortunately, the transition of data from FNV to NetSuite left our records with many errors. I will continue to do my best to straighten up these inaccuracies for the remainder of panel 69. I have updated our Area 59 group change forms to match GSO's new exports from the database. I have researched options for paperless group updates in Area 59, hoping to implement them after the Registrar's portal to NetSuite is complete. Several tasks that were simple under FNV have become increasingly time consuming. With the help of our Area 59 Finance Subcommittee chair, some of these tasks have been automated, decreasing the turn-around time for updates and the production of group reports on my end.

Thank you to the groups for your contributions which make vital services possible. Thank you to the Districts for your invitations to participate at your workshops and District business meetings. I am grateful to have the opportunity to serve with you all.

Pete B.

Area 59 Panel 69 Officer-At-Large and Registrar



Area 59

EASTERN PENNSYLVANIA
GENERAL SERVICE ASSEMBLY

www.area59aa.org

Archives Subcommittee 2020 Year- End Report

The purpose of your Archives subcommittee is to assist the archivist and assistant archivist in collecting, preserving and maintaining Area 59 archives materials. Our committee is also responsible to provide the fellowship assistance in obtaining information.

Summary of Subcommittee activities this year

The committee held monthly work sessions at our storage facility until March, to continue to sort organize and file our area archives materials. We also scanned materials into our data base and organizing them using a common conventions to assist in future searches. We discontinued our work sessions due to CDC recommendations related to Covid 1

We have continued to seek options for shared office and storage space as recommendd by the last panel. We have looked at 5 sites in our price range, however three were not suitable and two were unwilling to wait four to six months for a firm commitment from the area committee.

The committee has joined in a survey conducted by the Finance Committee to record your experiences of Area 59 during this health crisis. We appreciate your participation.

Our Area Archivists have developed a virtual Archives experience for our convention which will also be posted on the area website. Please enjoy a visit!

Your archives sub-committee needs your help as our area continues to make history. Please complete our update your group histories and send it to us so that eighty years from now, god willing, our future fellowship can benefit of our experience. This is especially important as our groups and districts have faced the challenges of helping the new comer during a pandemic. The sub-committee thanks all of the groups who contributed seventh tradition funds so generously to the area so we can do the work of the fellowship.

Sub-committee Members

Ken P. Secretary District 41

Steve B. District 64

Andy B. Chair District 63

Joe M. District 32

Mario V District 68

Dan J District 59

Archivist Donald H.

Assistant Archivist Jack C.



Cooperation with the Professional Community Annual Report 2020

Cooperation with the Professional Community (C.P.C.) -- The purpose of this committee is to bring the A.A. message to professional groups and individuals who have contact with alcoholics furthering mutual understanding and cooperation between A.A. and these professionals. Members of C.P.C. committees inform professionals and future professionals about A.A.— what we are, where we are, what we can do, and what we cannot do. They attempt to establish better communication between A.A.s and professionals, and to find simple, effective ways of cooperating without affiliating.

The Cooperation with the Professional Community (C.P.C.) Subcommittee started the second half of Panel 69 with many good intentions and opportunities to continue passing information on from Alcoholics Anonymous to the professionals in our local communities. Being blindsided by the Coronavirus, everything we had planned changed and quickly. Before COVID-19 hit in mid-March 2020, our subcommittee was able to visit a couple of districts and give a presentation on C.P.C. and discuss how GSRs, alternates and A.A. members can help carry the message by delivering literature packages we put together to any professionals that frequently encounter alcoholics. In order to keep moving forward with our primary purpose of helping the sick alcoholics who still suffer, we also shared information with Districts to continue to contact Professionals in their community to open the lines of communication and educate those who need to know what A.A. does and does not do. The focus was on basic information pamphlets (P-1, P-3, P-11, P-24, F1, and F6 for reference) along with a list of local meetings within the district.

The C.P.C. Subcommittee participated in the Share-A-Day Event together with SEPIA giving a presentation informing members of our common work on carrying the A.A. message to both professionals and the alcoholics who are missing from our rooms. One of the biggest events we were planning was to work with SEPIA on setting up and having volunteers staff a booth for the American Psychiatric Association (APA), Philadelphia, PA April 25-29, 2020. Unfortunately, this and many other events were cancelled during the pandemic.

We fielded 7 referrals from the C.P.C. Coordinator at the General Service Office which were diverse in nature. From students who wanted to attend A.A. meetings to the Drug and Alcohol Treatment Program from the Philadelphia Department of Prisons reaching out to us for information. Also, we had a veterinarian looking for online meetings for health care professionals when COVID-19 was in full swing. The latest request we received was from Bucks County asking to post class lists of Mental Health First Aid courses in our A.A. meetings. We are in the process of talking with them about our Traditions and seeking other ways to be of assistance and help them understand why we are unable to do certain things.

Our C.P.C. Subcommittee participated in many virtual workshops from the C.P.C. North America Group. This group, which was started during the pandemic, is a collaborative tool for C.P.C. and P.I. across North America. Hearing and learning how others are handling C.P.C. in the digital age during these unprecedented times was very enlightening and educational. This international group started October 2019 for the purpose of sharing with one another the C.P.C. activities across the globe or questions on how to work with various situations.

The C.P.C. Subcommittee set up displays for 7 events and had to cancel plans for several others due to COVID-19 and its restrictions. The Subcommittee members attended and continue to attend workshops online when informed by the Area, GSO or the CPC North America Group.

On September 20th, the Area 59 C.P.C. Subcommittee put together a virtual workshop titled Carrying the A.A. Message; Past, Present and Future. We had participation from the GSO Coordinator for C.P.C., P.I./C.P.C. from East Bay, California, and the Assistant Director of SEPIA. The workshop was well attended, informative and the subcommittee was able to share all the tools available that can be used to educate the professional community as well as other A.A. members.

Respectfully submitted by the C.P.C. Subcommittee,

Maria F., DCM 31, Chairperson
Bridget M., DCM 22, Secretary
Anton D., DCM 55
Wendy S., DCM 53

2020 AREA 59 CORRECTIONS COMMITTEE REPORT

2020 was the year that we had all found ourselves incarcerated; Perhaps not in mind, as it once were, but trying times indeed. Special thanks to Area Committee members:

Donna M. District 57
Jen H. District 39
Joe L. District 45
Rita D. District 25
Curt C. Area Advisor

Here is a list of activities that were brought to those still behind bars and walls:

1. Presented our displays at various Area, District, and Home Group functions prior to Covid.
2. Placed, Bridging The Gap, Correction Facility Releasees with outside contacts.
3. Attended Share-A-Day
4. Pre-Conference Panel
5. Distributed A.A. Big Books to various County, and State Correctional Facilities, and Rehab Hospitals with court ordered patients.
6. Our Area 59 Agenda motion for GSO to include the pamphlet, "The God Word", into the AA Corrections Manual was approved.
7. Endowed \$500.00 from annual budget to be redirected from "Bridging The Gap" BTG Workshop to newly formed BTG Coordinator.
8. Provided AA Big Books, 12 & 12's, and literature to Districts without Corrections Committees.
9. Partook in National Corrections Conference calls.
10. Dispensed our Area Grapevine Giveaway to various locations to apply.
11. Attended SEPIA zoom Prison Workshop.
12. Communicating via email with Latvia Prison Committee member on how to introduce zoom into prisons. Latvia is experiencing the same isolation as the USA.
13. Redesigned and had produced new Corrections Committee roll up displays. 6 in English and 1 Spanish. We can only hope the new Panel can use them sooner than later.
14. DIDN'T DRINK.

Finance Subcommittee Annual Report

November 2020



The Finance Subcommittee's primary goals are to assist Groups, Districts, and the Area in finance related matters, to share on the principles of the 7th Tradition, and to assist the Area Treasurer in preparing the annual budget. Our overall efforts are guided by recommendations from the Delegate and the prior panel, as well as additional priorities determined by the Subcommittee, based on Area needs. It has been a busy and productive two years!

The Subcommittee focused on three major areas during the panel and this year: *Operations, Education, and Service*.

OPERATIONS – Budgeting, Analysis, and Reporting

Improving the Area's ability to accurately research and report on past, current, and future expenses and income was an early priority for the Subcommittee. Transparency is our motto. Highlights include:

- Budgeting - produced budgets for fiscal years 2020 and 2019, with a focus on transparency, clarity, and analysis. Items were broken out in more detail; we added a new cash flow forecast, plus pie chart expense breakdown.
- Analysis and Reporting – compiled 6-year Area financial details, continuing new analysis and forecasting abilities. The revised FY 2020 budget projection and group contribution history distributed to DCMs are just two examples.
- Online recurring contributions - completed prototype we wish to pilot test before the end of this panel.
- Operational Improvements - assisted Area trusted servants with efforts to automate manual processes.
- Delegate recommendations – all have essentially been completed or researched. (Details available by request).

EDUCATION – Surveys, Research, and Workshops

Extensive research through surveys and other methods help ensure we meet member needs to the best of our ability, whether holding workshops, providing information, or offering shared experience.

- 2020 Banking on Digital Sobriety Survey – aims to understand how groups have adapted to the rapid shift online, particularly regarding online contributions. Results will influence content of 2020 EPGSA workshop.
- 2019 Banking on Sobriety Survey – our initial survey focused on group finances, banking, and tax issues. The survey feedback led to a walkthrough of obtaining an EIN at EPGSA 2019, which provided ideas for this year.
- EPSGA - 2020 will feature topics related to the digital basket, following up the 2019 workshop on group banking.
- Finances and the Virtual 7th Tradition workshop – provided details on best practices for Group finances, as well as a detailed overview and comparison of the various options for digital contributions. Research prior to the workshop included creating accounts and testing contributions on the various platforms.

SERVICE – Finance Resources for Members and Groups

For 2020, we have focused on delivering a set of presentations to be posted on the Area website, containing the sum of our knowledge and experience obtained throughout the panel. Being a resource in financial matters for Districts, Groups, and members will continue to be a priority of the Subcommittee. We are grateful to be of service!

- Finance “Best Practices” presentation – includes shared experience on budgeting, treasurer reports, performing splits, opening a group bank account, and more! The link will be provided during EPGSA 2020.
- Digital 7th Tradition presentation – detailed overview of options from earlier workshop, plus new updates and additional details on platforms. Will also include a how-to section for setting up a group email and Google voice account (potentially with setup details for a specific platform). The link will be provided at EPGSA 2020.
- 7th Tradition Packets – in 2019 we assembled 1,300 packets distributed to DCMs. We plan to provide recommendations to the next panel on streamlining the process or adapting to an online format.
- Other service – attended many District workshops/meetings, and responded to requests for assistance from several Groups, Districts, and even another Area. Contact finance@area59aa.org on any matter at any time!



Area 59 Grapevine Subcommittee Annual Report

Over the past year, the Grapevine Subcommittee has had the pleasure to serve Area 59 in the following ways:

- Attending district and intergroup workshops as able, including providing information about the Grapevine/La Vina, how to subscribe, and how to become a Grapevine Representative
- Visiting district meetings to discuss the Grapevine/La Vina and how to be a Grapevine/La Vina Chair at the district level
- Supporting district and multi-district workshops with Grapevine/La Vina content
- Purchasing and selling Grapevine and La Vina books, as well as back issues of both publications at district and area events
- Offering information about the Carry the Message Program, and opportunities to gift Grapevine/La Vina subscriptions to institutions and individuals in need
- Organizing and participating in a virtual workshop with the literature subcommittee
- Organizing a Grapevine Writing workshop for EPGSA
- Promoting new Grapevine/La Vina books
- Successfully made motion to purchase 100 subscriptions for the “Carry the Message” Program to provide Grapevine/La Vina subscriptions to individuals and institutions in need

Respectfully submitted,

Nora J

Area 59 Grapevine Subcommittee Chair

District 47 DCM



**PUBLIC INFORMATION Subcommittee Annual Report
Panel 69, November 2020**

Subcommittee Meetings:

- Conducted two (2) in-person meetings
- Conducted two (2) meetings by telephone
- Conducted eleven (11) meetings by videoconference

Summary of Subcommittee Activities:

- Attended 2 events and workshops prior to the onset of the COVID-19 shutdown.
- Developed Covid-19 PSA initiative in Area 59 to help Districts carry the message to the still sick and suffering alcoholic during the pandemic; to let them know that there is help available even during this crisis, and to inform the community in which they live that the doors of A.A. are open for business. (The initiative packet included three public service announcements (PSAs) and related materials for Districts use to help carry this message.)
- Subcommittee member Will U. participated in a two-part radio interview on WPGF (Cumberland Valley area); the interview aired on May 9th and 16th (with rebroadcasts on May 11th and 18th). Will shared some of his story, and discussed what A.A. is, and what A.A. is not.
- Participated in May 2020 “Finances and Anonymity for Virtual Meetings” workshop along with the Finance Subcommittee. PI Subcommittee members presented on the following topics: anonymity and online meetings, the “how to’s” of moving a meeting online, securing online meetings, carrying the message to newcomers in a virtual world, and the consequences of groups continuing to meet in person during the pandemic while social distancing guidelines are in place.
- Continued use of mailchimp email service to improve communication with Area 59 membership
 - Coordinated with Literature subcommittee on publishing “We...” Newsletter to the membership over the course of the past year.
 - Used mailchimp to update the membership on workshops, events and general updates and happenings in A.A.
 - Coordinated with the Finance subcommittee to distribute information on its “Banking on Digital Sobriety” survey.
 - Utilized the new email system to distribute information to membership regarding general news on EPGSA, the online format this year, registration and elections.
- Presented report on Delegate’s referral regarding District 29’s request for Area 59 to support a 2020 General Service Conference Agenda Item:
“That Area 59 request an agenda item at the next Conference for: AAWS to halt Google AdWords and Google Nonprofits after the trail run; while simultaneously taking a survey of the Groups to find out if there is 2/3 support for continuing Google AdWords/Nonprofits.”
- Completed inventory of PI materials in preparation for new subcommittee members for next Panel.



Structure Subcommittee Annual Report: Panel 69 Year 2 – November 2020

“The Area 59 Structure subcommittee addresses matters of area structure referred by the area committee; explores ways in which continuity and communication between the various service entities in Eastern Pennsylvania might be improved, such as coordinating DCM workshops, and when necessary, updating the area structure manual and area map including district boundaries.”

This subcommittee has had an eventful second year, to say the least. We have adjusted to meeting virtually since March with positive results and have been able to accomplish many of the goals we put in place at the start of this panel.

- Shared our presentation to assist districts with creating and/or updating their structure manuals with 1 district during this second year of Panel 69. We remain available upon request to attend district meetings or workshops. Our presentation is Zoom-friendly!
- Completed all Delegate’s Recommendations with the exception of 3. We did not: (#10) “Review Spanish version of Structure Manual to insure consistency and accuracy of translation...”; (#12) “Print current versions of the Structure Manual (English about 2,000 copies and Spanish 250 once a Panel for distribution at EPGSA...” and (#16) “Consider whether the Area History section of the Manual could be designed as a timeline for Area 59...”
- Planned and led the DCM Sharing Session held on January 19, 2020.
- Assigned a subcommittee member to participate in planning of, and reporting on our activities at the annual Area 59 Area Day.
- Presented recommendations for the formation of two additional subcommittees within Area 59. Specifically, a Technology subcommittee (Delegate’s Recommendation #21) and a Digital Communications subcommittee. The Digital Communications recommendation was born as the result of lengthy discussion about Area needs in this modern age and how they could best be met.
- Made a recommendation to combine the PI / CPC subcommittees to form one subcommittee to be named PI/CPC.
- Made a recommendation for the creation of a special servant position, to be called the Bridging the Gap Coordinator.

The above recommendations appeared on the agenda for the June Quarterly meeting but were not addressed. We discussed the failure of our motions to reach the floor and because we felt strongly about their importance, agreed with unanimous consent to reintroduce them at AQ4. Should these recommendations be adopted, the Area Structure Manual will be modified accordingly.

It has been our pleasure and privilege to serve Area 59; helping to carry the message of hope in our Fellowship. We thank you for the opportunity to serve and wish you all a great virtual convention experience!

In Fellowship and Service,

Area 59 Structure Subcommittee

Treatments and Accessibilities Subcommittee
Area 59 EPGSA
Panel 69, Year 2

Members:

Jerry L., DCM D66
Paula S., DCM D24
Pete Z., DCM D42
Samantha L., DCM D48
Suzanne C. DCM D35
Brooke S., Chair, DCM D54
Sue M., Advisor, Area Treasurer

The Treatments subcommittee last met in-person on the morning of the March, 2020 Quarterly Area meeting. In attendance were Suzanne C., Paula S., Jerry L. and Brooke S. (who took over as chairperson the week before). We discussed the Delegate's recommendations and committee goals for the upcoming year. We also received our GSC Agenda items assigned for the pre-conference sharing session. The committee agreed to meet via phone/internet to review and discuss these items before the planned pre-conference session.

During these meetings it became apparent that while all members strongly supported the GSC Bridging the Gap agenda item, it was clear that all felt that the Area 59 Bridging the Gap program was not being served adequately, panel over panel. Several Intergroups offer Bridging the Gap services for prisons and treatment facilities, but the committee felt that Area 59 did not have the ability to carry resources and administrative support from panel to panel. The committee met multiple times to discuss what we thought would be the best way to address this issue going forward.

As a result, for the June Quarterly Area meeting the T&A Subcommittee, with the support of the Area Committee, put forth a motion to establish a Bridging the Gap Coordinator Service Position. This position was created to develop an administrative support role for Treatments and Accessibilities Bridging the Gap activities, with the hope to eventually have this person move in, via change in Area 59 Structure, to a permanent support position for both Treatments and Corrections. Our Delegate requested resumes from interested parties, and the T&A Committee Members and Area Officers elected Ralph O. to act as the Bridging the Gap Coordinator for Area 59.

Since that time the Bridging the Gap Coordinator has met with members of the Treatments & Accessibilities Subcommittee and Area Officers to develop a "plan of action". This plan includes development of a Bridging the Gap webpage on the www.area59aa.org website, which has been submitted to the PI Committee for review and approval. The Bridging the Gap Coordinator developed webforms for collection of information for both volunteer sign up and member's requests for assistance; all to be part of the proposed webpage. The committee has also begun review of the Panel 67 Bridging the Gap workbook in an effort to streamline it for use and inclusion on the webpage going forward.

We are currently waiting on the results of the December, 2020 vote on the Structure motion to allow for the Bridging the Gap Coordinator to become a permanent part of the Area 59 Structure, which the committee supports and believes would be beneficial to those alcoholics still suffering.

The committee members would like to thank the Area Officers, support persons and current DCM's for allowing us to serve Area 59 as the Panel 69 Treatment & Accessibilities Subcommittee.

Respectfully Submitted,

Brooke S.
Chairperson, Treatments & Accessibilities
TF@are59aa.org



Ad hoc Literature Subcommittee Annual Report Area 59 panel 69 November 2020

The Ad hoc Literature Subcommittee shares the many ways that our A.A. literature can carry the message. Individually and as a team we attend Area events, District meetings, and District workshops where we give presentations, display and hand out literature, and talk one on one with members. We also hold our own Literature workshops. This committee is also responsible for publishing Area 59's service newsletter; we request and gather articles from Past Delegates, Area Officers and Subcommittees as well as writing a few of our own, then we edit and format all of these pieces to create your newsletter.

Summary of Subcommittee Activities in the past year:

- Published four issues of the "We..." E.P.G.S.A. Newsletter
- Held a joint workshop with the Grapevine Subcommittee. Literature's portion featured a current trustee on the A.A. World Services Corporate Board as keynote speaker, and our members, highlighting A.A. literature and ways to utilize it
- Held nine meetings to plan and discuss our endeavors
- Completely renovated the informational binder which holds a copy of every pamphlet, brochure and guideline produced by GSO
- Part of planning and presenting at Area Day
- Presented at the District 64 Workshop
- Created a display to celebrate "The Big Book 80 years & 71 languages" for the theme of the 2019 E.P.G.S.A. Convention and Assembly.
- Researched the possibility of the Ad hoc Literature Subcommittee becoming a standing subcommittee, and also the possibility of combining with the Grapevine Subcommittee as one joint standing subcommittee.
- Held a workshop to inform people and get them excited about G.S.O.'s newest book, "Our Great Responsibility, A Selection of Bill W.'s General Service Conference Talks 1951-1970"
- Manned our Literature display at the 2019 E.P.G.S.A.-talked to people, answered questions and handed out pamphlets and candy

Ad hoc Literature Subcommittee Members:

Candy S.	ADCM D25	Katherine D.	ADCM D36, Graphic Design
Catherine L.	ADCM D39	Tim S.	ADCM D30, Secretary
David D.	ADCM D47	Sarah R.	DCM D37, Chair
Jim L.	ADCM D29	Steve S.	Area 59 Alt. Delegate, Advisor