

Archives Subcommittee Panel 71 Quarterly Report

2nd Quarter 2021

Committee Members:

Matt M., District 23, Secretary

Kate C. District 46

Daniel P. District 40

Donald H. Area Archivist

Ron S. District 41

Jack C. Assistant Archivist

Alicia S. Area Officer Advisor

Anton D. District 55

Summary of Activities

- Storage facility trip Apr 24th 10 am -2pm Anton, Ron, Donald, Alicia, Curt, Jeff L, and Moreen
- We scanned, organized and general busy work.
- Most of archive's work is done in the storage unit and because of COVID, we must have a limit of people. Now that the restrictions have been lifted, we can recruit more bodies.
- Matt M spoke 2/21/2021 – Share A Day- 5 minute presentation on the mission & purpose of AA Area 59 Archives. 4/24/2021 – District 22 & 60 Workshop, “Can We Be of AA Service?”- 5 minute presentation on the mission & purpose of AA Area 59 Archives; distributed COVID Group History Forms.
- May 4th I spoke at area 54 about the Archives committee.
- We went virtual to GSO, we had scheduled a Zoom meeting which took approximately an-hour-and-a-half on Wednesday, February 24, from 2:00 pm to 3:00 pm.
- May 8th we had a zoom meeting with Donald, Jack, Matt and myself and discussed going to the storage facility. We also discussed Delegate's Recommendations and upcoming trips to storage facility.
- May 30th we went to the facility. 10am till 1pm. present was Katie, Matt, Maureen, Donald, Jack and myself. Donald created a new way to organize the files and has streamlined the scanning process. Maureen and I focused on scanning. Matt and katie focused on organizing files.
- Since Katie is taking over for Kellie, Katie is tasked with working on the Delegates recommendations. We were extremely glad she drove 4 hours, but feel her time would be better spent on items other than working in the storage facility.
- Moving forward Matt and I are going to set a schedule for the facility with Donald and Jack. We have new people who want to volunteer and will be bringing them along.

Submitted in service, Anton D. District 55