



**Area 59 Panel 71 Inventory Questions
October 17, 2021**

1. What is the basic purpose of the Area? Area Committee? Area Convention/ Assembly? What more can we do to fulfill these purposes?
2. What can Area 59 do to increase the number of GSRs involved in General Service and deepen their engagement with the Area? Do new GSRs stick with us or does the turnover seem excessive? How do we retain GSRs and sustain their involvement and engagement over time in order to cultivate more service leaders and create a stronger service culture in Eastern Pennsylvania?
3. How are our Area Committee communications practices? What can we do to be more effective in communicating with each other? With GSRs? Intergroups? All A.A. members? Consider communications channels such as the "We..." Newsletter, the website, the DCM Orientation microsite and videos, e-blasts, emails, texts, phone calls, in-person communications, etc. as well as print vs. digital methods of disseminating information, and the availability of English and Spanish communications.
4. Are our Area 59 Quarterly Meetings inclusive and accessible for Area Committee members? For GSRs? A.A. members? Please consider the pros and cons of in-person, virtual, and hybrid Area Quarterly Meetings. What about other Area activities, such as workshops, share-a-days, sharing sessions, mini-assemblies, the annual Assembly/Convention, etc.? Are these inclusive and accessible?
5. Do you sense any apathy and disengagement in General Service as a result of the effects of the COVID-19 pandemic? At the group, district, and Area 59 level? How can we address this effectively?
6. How well have the Area Officers been available to answer questions pertaining to (a.) the subcommittees as Subcommittee Advisors, (b.)

advisors to assigned districts, and (c.) the Area Committee and General Service during Panel 71?

7. What more can we do to efficiently utilize our financial resources to carry the message and educate the membership of Area 59 on General Service? What are your ideas for the use of funds above and beyond our prudent reserve?
8. Has enough effort been made to properly inform and educate DCMs and Subcommittee Chairs on the proper procedures for presenting motions from districts or recommendations from subcommittees to be brought to the full Area Committee for consideration?
9. How do you utilize Past Delegates and Special Servants? Special Servants include our Archivist, Assistant Archivist, Web Servant, Assistant Web Servant, Technology Servant, Bridging the Gap Coordinator, and Spanish Interpreters? Do you see a need for other trusted servant positions in Area 59?
10. Is adequate opportunity given to all members to speak and participate in General Service activities and arrive at an effective group conscience for our entire Area? Do you feel like your voice is heard? Do you feel like your voice matters? Why or why not?
11. How can the democratic selection of our Area service leadership be enhanced so that GSRs have a well-informed understanding before voting for Officers at our biennial Election Assembly? Should Area 59 create a nominating committee in order to inform GSRs regarding the potential candidates for upcoming officer elections? How can we do this better?
12. Have we defined the scope of authority and service responsibility of our Area Committee DCMs, Subcommittee Chairs, and Area Officers, by specific job descriptions or guidelines? What resources are available for the incoming DCM or incoming Officer next Panel, and what can I do now to better prepare for my eventual rotation and leave my service position in a better place than I found it?

A59 P71 – CPC Subcommittee Area Inventory Questions – 10/17/21

Attendees: Ian L., Paul L., Elena B., Tony from SEPIA CPC and Tim S. (A59 CPC subcommittee chair)

1. How well are we doing handling/covering our CPC commitments? (workshops, District presentations, checking Area/SEPIA calendar for events we should ask to participate at)
 - a. Ian quiet in his zone
 - i. We reached out and districts never got back to us to some present
 - b. We should check website more periodically ... reach out and ask if we can present at any events we were not invited too.
 - c. Covid quiet it down
 - d. Overall, we are doing what is required

2. What is our commitment to CPC subcommittee meeting attendance? (unity)
 - a. We think we are doing a good job...we are united
 - b. We meet monthly....Ian said we get more stuff done...
 - c. Paul says we meet every month....use our time wisely...we meet only about the items we need to review...
 - d. Everyone shows up and participates...
 - e. Love the monthly meetings, keeps us in tune

3. Are we prepared in advance for CPC subcommittee meetings to bring ideas and suggestions on how we can be affective and what we should focus? (good and what needs improved)
 - a. Tim...needs agenda out the week before monthly meeting (put in my calendar)
 - b. Ian...I should get the meeting minutes out earlier
 - c. All – we should spend some more time reading the workbooks...maybe we break down the kits into areas specialty and assign members to become the “lead’ on a specific CPC coverage entity
 - d. Tony from SPEPIA...maybe read a section of the workbook at each meeting
 - i. Search the grapevine ... for ideas on ...

4. How well is the CPC sub-committee chair providing information and direction to the CPC sub-committee? How well are members doing presenting concerns?
 - a. Tim – I need to get the information to the members in a more timely manner
 - b. IAN – we are doing pretty good...always room for improvement
 - c. Group said - chair provided info is being presented clear...

5. How affective are we as a subcommittee at reaching the professional community to educate them on what A.A. is and is not? (what have we done or need to do?)
 - a. Ian - call GSO and see how they handle CPC and PI...how is it broken down...
 - b. Ian – his district has been ready and willing agents to help our spreading the word...
 - i. Start sending letters to Pros
 - ii. Contact PI at SEPIA....for what campaigns are being running in those districts
 - c. TIM ... started contact with intergroups ... continue....into year two panel...get this program up and running...
 - d. Decided by group that we stay the course on the initiatives we have in place

6. What is our working knowledge of the CPC workbook and kit and how we can utilize it?
 - a. Everyone agreed we need get up to speed on the work book....we all could get better versed...

7. How well are we doing reaching and working with Area59 intergroups?
 - a. Continue trying to reach out and setup zoom meetings
 - b. Try to get other CPC intergroups to respond
 - c. Send out and get confirmations on the December A59 subcommittee SEPIA presentation on escorting med students

8. How well are doing utilizing our contacts for experience and suggestions (Past CPC subcommittee members, Past Delegates, A.A.s with CPC experience)
 - a. Tim – we could all contact more people in the know and have experience in CPC dealings...starting with the list above

9. How are we doing managing our CPC Budget? (under or over utilizing, suggestions on spending area surplus)
 - a. We need continue the programs we have set In place...
 - b. Need to review the budget in early 2022..our current initiatives are not money dependent...utilize the budget in 2022...

GRAPEVINE

- Area Inventory 2021 -- Need to come up with questions to be posed as well as answers for GV/LV Subcommittee Inventory. Vicki will be the only GV/LV SC member at the Area Inventory on 10/17/21.

1. What is the purpose of the GV/LV Subcommittee and are we fulfilling that purpose?

Answer: Purpose is to develop awareness of the spiritual benefit derived from the Grapevine and La Vina publications as an aid in recovery and Twelfth Step work; maintains current contact list of district Grapevine chairpersons and keep them informed of ongoing Grapevine La Vina activity.

2. Is the Grapevine subcommittee carrying the message to the best of our ability?

Answer: Yes, we are bringing awareness as to the ways the publications can be used for 12th Step work to the Districts and their GSRs. We could do better in the communication aspect. We are in the process of creating a database of current District Grapevine and LaVina Reps so that more information can be provided.

3. Is the GV/LV Subcommittee engaging the fellowship?

Answer: Yes, the leadership has consistently held monthly meetings involving all DCM members. In addition, the Hispanic community has been involved and attending meetings consistently which has been rare in subcommittee involvement in past panels.

4. Is the GV/LV Subcommittee mindful of the 12 Traditions and 12 Concepts.

Answer: We believe we are for the most part but we could continue to improve on being a uniting entity. Progress not perfection! Progress, always progress, ever improving.

Date 9/18/2021

Members: Chair Melissa A. D37, Matt B D33, Glenn W. D62

Visitor: Mike L. D 33

Public Information Inventory Questions

What is the basic purpose of the PI Committee?

Carrying the message of recovery to the suffering alcoholic by inform the public about Alcoholics Anonymous. Then coming back to the area, and report to them on the work that the subcommittee is doing. The Committee purpose is to network with Intergroups, and other Districts

Have we defined well the scope of authority and service responsibility of our DCM, and officers, by specific job descriptions or guidelines?

Yes, we reviewed job duties at the beginning of the panel. The job duties are also defined in the Public Information Workbook and in the Public Information Guidelines.

How are our PI communications practices? What can we do to be more effective in communication with our DCM? Our Area?

The committee might want to invite the advisor more to the subcommittee meetings and inventory.

The subcommittee could share more with other Districts and Intergroup about our goals as a subcommittee. We can also inform them more on what the subcommittee is. The subcommittee could start recording a history of what we are doing. We can also inform Home Group PI Committee

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What more can we do to efficiently utilize our resources to carry the message and educate the membership of the Districts on General Service?

The committee could do workshops. The committee could do educating initiatives. We can teach other how to carry the message with other districts. We can use the zoom platform for workshops. We can use the digital display on the zoom platform.

Has enough effort been made to explain the need and value of unity (12 Traditions) and service (12 Concepts)? If not, what can be done to achieve this end?

Yes, worksheets could be made to help deal with conflicts that arise in the PI subcommittee work with the public. Which can connect to what tradition or concept for a solution?

Are the monthly meetings informative and worthwhile? Are the issues brought to the Area meetings made clear so all know what they are voting for or against?

Yes, they allow us to regroup the subcommittee's efforts from our daily life. They help with brainstorming for new work and ideas. Communication with other members of the subcommittee could have been better getting reminders for meeting times and date.

Is adequate opportunity given to all members to speak and participate in PI activities and arrive at an effective group conscience?

Yes, everyone has an opportunity to speak. Sometimes it is hard to come to an effective group conscience when committee member isn't present.

What additional activities can the PI committee engage in to help you in your service positions?

We can put together a Public Information workshop. With doing more of the work in the actions part will help with our service

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positions. We can set time aside at the meeting to brainstorm. We can set goals and time frames. We can use the delegate's recommendations for a helpful guide.

What more can the PI Committee do to carry the message?

Get our committee invited to other districts meetings.

What steps (actions) can the PI Committee take to increase the involvement of the DCMs and Districts?

Bart will print a copy of 2015, 2017, 2019 and the new 2021 questions.
Will present/record/submit as Structure A59 P71 – 10/17/2021 Inventory Questions and answers.

Area 59 Panel 71 Structure Inventory Questions – 10.17.2021

1. Who is committed to attending?
 - All members of the subcommittee attend our meetings.

2. Structure accomplishing Delegates suggested tasks? What are we doing with our delegates and advisors suggestions?
 - We are meeting regularly and working through suggestions or recommendations efficiently.

3. How well are we fulfilling the commitments of the Structure Subcommittee?
 - **Structure** addresses matters of area structure referred by the area committee; explores ways in which continuity and communication between the various services entities in Eastern Pennsylvania might be improved such as coordinating DCM workshops and, when necessary, updating the area structure manual and area map indicating district boundaries.
 - We are efficiently addressing items as requested, Jim continues to work with Districts on their manuals. Attending events as requested.

4. Print Structure Manuals as needed and final Hard Copy for previous Panel?
 - Structure manuals were printed for this year as the prior panel did not print in the fall of 2020.

5. What are we doing to increase the availability of each District in Area 59 having a Structure Manual?
 - Jim is diligently working with Districts to update or create manuals.

6. How well are we covering Area 59 activities and District Workshops with our display presence?
 - We attend all events as requested.
 - Completed inventory of displays, maps, etc.

7. Visibility – Coverage of Events

- Already addressed.. covered as needed.
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8. Handle any special tasks from Delegate or other members...i.e.

- Reviewed participation of past delegate, working on voting between meetings.

9. Continue to update EPGSA Manual for next print Fall 2022.

- We need to confirm if there will be a request to add ad hoc committees.

10. What are suggestions to communicate better between Area 59 Meetings?

- Texts
- Zoom Meetings
- Phone Calls
- Emails
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