

Finance Subcommittee Quarterly Report

September 2019



Summary of Subcommittee Activities

- Launched Banking on Sobriety Survey:
 - Purpose is to understand issues groups are facing with banking, taxes, and finances.
 - Will form basis of detail in topics at EPGSA workshop.
 - Initial pilot was to Subcommittee member Districts; would like to invite the entire Area to participate so we have a better understanding of group needs across all of Eastern PA.
 - Each DCM received a page describing the survey, along with a link and QR code. We will email the DCMs the information after the Quarterly meeting.
 - More information on the survey will be provided during a brief presentation.
- Assisted Treasurer in producing combined listing of Group and GSO contributions per group in each District:
 - Time-intensive effort that required mapping each variation of P&L entries per contribution to the same group, then linking the GSO data together with Area.
 - Result was a new ability to report on individual group contributions in a standardized way.
- Produced group contribution history per District, since FY 2015:
 - Due to new reporting ability, we were able to accurately link group contributions across years.
 - DCMs have been given a list of group contribution history for their Districts, to gain insight on group 7th Tradition practices. The interpretation of the data will vary by District.
 - The Finance Subcommittee would like to stress we view the data only as a positive opportunity for better communication and sharing regarding the principles of the 7th Tradition.
- Continued Data Analysis and Automation Efforts
 - Information regarding online contributions from prior years has been added and will be tracked going forward. This will assist our research into recurring online contributions.
 - Greater ability to categorize Area expenses, so we can provide a more accurate and transparent 2020 budget.
 - Assisted Treasurer in efforts to reduce time requirements for generating donor letters – goal is to fully automate process and eliminate manual entry of contribution amount on each letter.
- The Subcommittee continued to remain in frequent communication during the quarter, particularly regarding the survey launch.
- Continued Progress on Delegate Recommendations:
 - 14, 15, 16: Online contributions – categorized past and current contribution data; initial review of recurring contributions on other Area web sites.
 - 18: Initial planning for November Gratitude month.

Upcoming Subcommittee Activities

- Our primary focus for next quarter will be the EPGSA workshop and banking survey, 2020 budget, and communication regarding November Gratitude month.
- We will continue to prioritize and diligently work through the remaining Delegate's recommendations.

Area Events Attended

- District 38 Workshop in June
- District 36 Workshop in June
- Mini Assembly II in June
- PENNSCYPAA XXXI in July
- District 48 Workshop in July

Finance Subcommittee Members

Dan B., Chair (District 27) John B., Secretary (District 21)
 Andy B. (District 52) Nicole R. (District 44)
 Brooke S. (District 54) Rick S. (District 34)
 Sue M., Area Treasurer and Subcommittee Advisor

Please let us know if you would like the Finance Subcommittee to be represented at a workshop or conduct a presentation.

Respectfully submitted by Dan B., Chair (District 27)

Budget vs. Actuals		2016		2017		2018		2019		
P&L Line Item		Actual	%	Actual	%	Actual	%	Budget	Actual	%
Officers		-25,278	-4.8%	-21,566	+(17.1%)	-22,716	+(21.1%)	-30,300	-9,958	+(67.1%)
60200 · Delegate Expense		-7,408	+(6.7%)	-7,059	+(11.8%)	-4,664	+(41.7%)	-8,000	-2,186	+(72.7%)
60300 · Alt-Delegate Expense		-5,348	-55.5%	-1,118	+(75.1%)	-1,805	+(59.9%)	-4,000	-857	+(78.6%)
60400 · Chair Expense		-1,600	+(37.0%)	-831	+(66.8%)	-1,230	-23.0%	-2,900	-354	+(87.8%)
60500 · Secretary Expense		-1,940	+(30.5%)	-3,123	-11.5%	-2,633	+(6.0%)	-2,800	-2,977	-6.3%
60600 · Treasurer Expense		-2,905	-6.0%	-3,477	-15.9%	-4,844	-12.7%	-3,500	-1,554	+(55.6%)
60700 · Officer at Large Expense		-2,968	-70.6%	-2,653	-32.6%	-2,809	+(29.8%)	-2,500	-1,599	+(36.1%)
60750 · Tech Servant Expense								-2,000	-251	+(87.5%)
60800 · Archivist Expense		-2,166	-6.2%	-1,709	+(22.3%)	-2,037	+(7.4%)	-2,200	-903	+(59.0%)
60900 · Past Delegate Expense		-942	-4.7%	-1,596	-59.6%	-2,693	-34.7%	-2,400	722	+(130.1%)
Subcommittees		-13,068	+(17.3%)	-10,855	+(24.6%)	-20,779	+(25.8%)	-24,645	-6,278	+(74.5%)
61100 · Archives Committe Expense		-1,403	+(6.5%)	-1,850	-2.8%	-2,003	+(19.9%)	-3,200	-1,158	+(63.8%)
61200 · Corrections Committee Exp		-1,609	+(19.6%)	-1,984	+(13.7%)	-1,322	+(65.2%)	-4,300	-1,374	+(68.0%)
61300 · T/A Committee Expense		-812	+(18.8%)	-1,341	-3.1%	-4,653	-3.4%	-5,000		
61400 · CPC Committee Expense		-156	+(87.5%)	-922	+(7.8%)	-307	+(74.4%)	-2,000	-1,038	+(48.1%)
61500 · Finance Committee Expense		-1,133	+(12.9%)	-1,674	-11.6%	-1,468	+(41.3%)	-2,000	-895	+(55.3%)
61600 · Grapevine Committee Exp		-232	+(76.8%)	-719	+(28.1%)	-1,670	-67.0%	-1,545	-163	+(89.5%)
61700 · PI Committee Expense		-1,621	-29.7%	-714	+(64.3%)	-5,096	+(27.2%)	-2,800	-78	+(97.2%)
61900 · Structure Committee Exp		-5,401	-8.0%	-800	+(60.0%)	-2,837	+(29.1%)	-1,500	-665	+(55.7%)
62000 · Literature Committee		-702	+(53.2%)	-851	+(43.2%)	-1,424	+(5.1%)	-2,300	-908	+(60.5%)
Area Hosted Events		-8,574	+(18.3%)	-9,943	+(7.9%)	-8,608	+(23.1%)	-9,325	-7,593	+(18.6%)
Convention		-5,456	+(0.8%)	-9,937	-77.4%	-20,628	-194.7%	-6,000	-4,918	+(18.0%)
External Service Events		-6,375	-16.3%	-7,962	+(7.4%)	-6,175	+(11.8%)	-10,350	-9,415	+(9.0%)
Tech/Other		-2,423	+(6.5%)	-3,429	-18.3%	-2,435	+(16.0%)	-4,005	-2,549	+(36.4%)