

Treasurer Annual Report | EPGSA Panel 73

November, 2023

Tara C., Treasurer



The Area Treasurer records and acknowledges group contributions; maintains the area's bank accounts; pays all of the bills incurred by the area committee; submits "group contributions" lists to each DCM, and financial statements quarterly/annually to the area committee. The major duties, therefore, are Contributions, Operations and Reporting.

Treasurer Activities Highlights

- Contributions – Gratitude for the 7th Tradition:

Area 59 is extremely grateful for the continued support by groups and members! As of 10/31/2023, we have received 1,069 contributions, of which 194 were online. While processing contributions is probably the most demanding part of the job, I am tremendously humbled by every individual that is part of the 12th step work that becomes possible as a result of those contributions. The notes of gratitude received within the envelopes often make my day! Your contributions not only support the services provided by the Area, they also allow the Area Officers and Special Servants to carry out the duties of the positions to which we have been entrusted.

- Operations – Ensuring the overall financial welfare of Area 59:

Assuming the duties of Treasurer includes getting bank accounts switched over, providing new card information for automatic bill payments, updating all accounts with the new Treasurer's information, and becoming familiar with the accounting software used within the Area. Our liability insurance needs to be renewed annually and that information is subsequently provided to the Convention Committee and various venue locations that require insurance. The treasurer is also responsible for reporting sales tax quarterly, working with an accountant to file annual taxes, renewing sales tax license and non-profit exemption status certificates. Literature orders for subcommittees and Grapevine/La Vina orders for Area events, as well signing contracts for Area event venues also falls under the Treasurer's duties and responsibilities, of which there have been many! Another responsibility that requires a great investment of time is the reimbursement to Officers, Special Servants, and Subcommittees.

- Reporting – Transparency and keeping the Area informed:

Each quarter every DCM receives a detailed P&L report, highlighting the income and expenses the Area has incurred. The detailed report allows for greater transparency in spending. Each DCM is also given a report of contributions to Area by the groups in their District. Some District prefer to have a monthly P&L statement, and that is completely possible! If your District would like to receive more frequent P&L reports or contributions, please reach out!

Being able to serve Treasurer has afforded me many opportunities to be of service, to travel and attend various meetings, workshops, and conferences, and to answer questions that the fellowship has; this is both a great pleasure and a most rewarding experience.

Thank you for allowing me the opportunity, privilege, and responsibility to serve as your EPGSA Panel 73 Treasurer.

Please don't hesitate to reach out with questions or concerns! treasurer@area59aa.org

