



**Chairperson Annual Report
EPGSA Area 59 | Panel 75
November 2025**

The Chairperson chairs the quarterly pre-area meetings at which the agenda is planned; organizes area quarterly business meetings with DCMs selected to host; chairs the area committee meetings; updates the Area 59 service calendar; and keeps informed of all area activities through close contact with other officers, chairpersons, and DCMs.

- Eastern Pennsylvania General Service Structure Manual, 2025 Edition pg. 19

It is my honor and privilege to serve as your Panel 75 Chairperson. Thank you for this opportunity!

Locations:

One of my responsibilities as chair is to maintain the Area Service Calendar. I choose districts and work closely with them to host Area events and meetings. A big thanks to Districts 30, 33, 44, 55, 58, 59, 61, and 67 for hosting so far this panel! Most locations for the next year of the panel have been selected and secured! Thank you to all the districts for being of service to the area.

Meetings:

Another responsibility is to chair both the pre-area meetings, where the agenda for the upcoming quarterly meeting is set, and the area quarterly meetings. Chairing these meetings has required a greater understanding of Robert's Rules of Order. While embarking upon learning parliamentary procedure, I started a monthly meeting where members can join me as we discuss Robert's Rules and how they apply to our quarterly meetings. I also attend a monthly Chairpersons Meeting where I am able to share with Chairs from other Areas and gain from their experience.

Communication:

To keep in close contact with the members of the Area, I have attended the subcommittee chair orientation, DCM orientation, the pre-conference sharing session, three (3) Delegate conference reports, and the Area Inventory. I also thank the Area for allowing me to attend NERAASA this year. I regularly attend the Treatment & Accessibilities and Structure Subcommittees, as their advisor. It is a great joy to watch these committees grow and work with one another.

Thank you so much for the opportunity, honor, and responsibility of serving as your